



PORT MACQUARIE-HASTINGS
COUNCIL

annual report

PART B
STATUTORY DETAIL



Table of Contents

Achievements in implementing the 2013-2017 Delivery Program and 2016-2017 Operational Plan	3
Rates and Charges Written Off	5
Mayor and Councillor Expenses	6
Register of Overseas Travel	7
Contracts awarded greater than \$150,000	7
Legal Proceedings	9
Resolutions made under Section 67 concerning work carried out on private land	10
Statement of external bodies exercising delegated function by Council	10
Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which council held a controlling interest	10
Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which the Council participated	10
Grants, Financial Assistance and Contributions	13
Statement of Activities to implement Equal Employment Opportunity (EEO) Management Plan .	15
General Manager Remuneration Package	16
Senior Staff Remuneration Package	16
Statement of Stormwater Management Services	17
Statement detailing the Coastal Protection Services provided	18
Particulars of any Environmental Upgrade Agreement entered into	18
Special variation of rating income	19
Companion Animals Act 1998	21
Swimming Pool Inspections Act 1992	22
Public Interest Disclosures Act 1994	23
Government Information (Public Access) Act 2009	23
Environmental Planning and Assessment Act 1979	27

APPENDICES

Appendix A - Delivery Program 2013-2017 Six Monthly Progress Report

Appendix B - Government Information (Public Access) Act Agency Report

Achievements in implementing the 2013-2017 Delivery Program and 2016-2017 Operational Plan

In accordance with the Local Government Act s428(1)

The Delivery Program 2013-2017 outlined the Councillors commitment to the Port Macquarie-Hastings community during their four-year term of office. The objectives within the four year Delivery Program represent what the Council aimed to deliver and served as a guide for Council executive and staff when developing annual Operational Plans.

The Operational Plan sets out a sub set of actions, activities and projects that will be undertaken each financial year to deliver the overall objectives in the Delivery Program and ultimately contribute to achieving the vision and goals outlined in the long term Community Strategic Plan.

In a broad context, the Delivery Program represents the work Council is responsible for to meet the community's aspirations for the future, as described in the Towards 2030 Community Strategic Plan.

The Delivery Program 2013-2017 and the subsequent objectives are broken into Focus Areas that include:

- Guiding Principle - Ensuring Good Governance
- Looking After Our People
- Helping Our Community Prosper
- Looking After Our Environment
- Planning and Providing Our Infrastructure.

Each of the five focus areas in the Delivery Program 2013-2017 are referenced by a number of result statements. They describe the outcomes Council envisage will be achieved at the conclusion of their term in office.

This is the final year of the 2013-2017 Delivery Program. Council adopted the Integrated Planning and Reporting suite of documents including the new Delivery Program 2017-2021 on 21 June 2017, hence future six monthly progress reports will be against the new Delivery Program.

The NSW Government Integrated Planning and Reporting Framework legislation requires Council to report every six months. Progress reports are provided to Council and the community on a six monthly basis detailing how principal activities have been achieved. See **Appendix A** – Six monthly progress report on the Delivery Program.

A report outlining achievements against the actions and performance measures detailed in the [2016-2017 Operational Plan end of year report](#)* was also presented to the Ordinary Council Meeting held in August 2017 (item 9.10). It covers the period from July 2016 to June 2017 and provides concise information, focusing on reporting to the community. These actions contributed to delivering the overall outcomes in the 2013-2017 Delivery Program.

The following statistical snapshot represents the performance measurement data across all focus areas. There were 320 Operational Plan performance measures adopted within the 2016-2017 Operational Plan and as at 30 June 2017, 92% of Operational Plan actions were achieved, while the remaining 8% were reported as behind target. However, those reported as behind were identified to continue into 2017-2018 financial year being considered as part of a multi-year project.

*Operational Plan end of year report: http://portmacquarie.infocouncil.biz/Open/2017/08/OC_16082017_AGN_WEB.htm

2016-2017 Operational Plan Summary of Performance Measures by Focus Area					
Focus Area	Total	On target	Achieved	Behind	Overall delivery
Governance	67	6	61	0	100%
People	63	1	60	2	97%
Prosper	25	0	21	4	84%
Environment	23	1	18	4	83%
Infrastructure	142	51	75	16	89%
Totals	320	59	235	26	92%

Rates and Charges Written Off

In accordance with the Local Government (General) Regulation Clause 132

The amount of rates and charges written off during the year were as follows: (including rates reduced or waived for pensioners)

Summary of rates and charges written off during 2016/2017	
Abandoned Pensioners	
General Fund Rates	\$1,524,230.08
Environmental Levy	\$32,141.25
Sewerage Services Annual Charges	\$636,127.68
Domestic Waste Annual Charges	\$515,619.80
Other Waste Annual Charges	\$1,378.92
Water Supply Usage Charges	\$312.14
Water Supply Annual Charges	\$671,665.33
	\$3,381,475.20
Abandoned Other	
General Fund Rates	\$34,014.79
Environmental Levy	\$410.25
Water Supply Annual Charges	\$146,431.72
Sewerage Services Annual Charges	\$0.18
Domestic Waste Annual Charges	\$0.06
Other Waste Annual Charges	\$0.00
Onsite Effluent Annual Charges	\$0.00
Water Supply Usage Charges	\$215,027.46
Sewerage Services Usage Charges	\$5,556.70
	\$401,441.16
Abandoned Interest	
General Fund	\$8,540.76
Onsite Effluent Annual Charges	\$0.00
Sewerage Services	\$0.00
Water Supply	-\$1,383.76
	\$7,157.00
Total Rates and charges written off 2016/2017	\$3,790,073.36

Mayor and Councillor Expenses

In accordance with the Local Government (General) Regulation Clause 217 (1) (a1)

The total amount of money spent on providing facilities and payment of expenses is outlined in the table below.

Details	Amount
Mayoral Allowance	\$60,605.48
Councillor Fees	\$143,069.95
Sub Total	\$203,675.43

Mayor and Councillor Expenses

Details	Amount
Dedicated office equipment allocated to Councillors	\$12,642.16
Telephone calls made by Councillors	\$7,395.36
Councillor attendance at conferences and seminars	\$2,994.43
Training of councillors and provision of skill development	\$4,324.00
Interstate visits by councillors, including transport, accommodation and other out-of-pocket travelling expenses	\$0.00
Overseas visits by councillors, including transport, accommodation, and other out-of-pocket travelling expenses	\$0.00
Travel within the local government area and NSW	\$27,898.76
Expenses of any spouse, partner or other person who accompanied a councillor, being expenses payable in accordance with the guidelines	\$0.00
Expenses involved in the provision of care for a child or an immediate family member of a councillor	\$0.00
Other expenses (including catering, stationery, printing, sundries)	\$3,659.04
Sub Total	\$58,913.75
Total Costs	\$262,589.18

Mayoral Discretionary Fund

Pursuant to the reporting requirements of Council's Mayoral Discretionary Fund Policy, a total of \$9,871.08 was discretionally allocated by the Mayor for the period.

Register of Overseas Travel

Overseas visits by Councillors, Council Staff and other Council Representatives Clause 217(1)(a1)

No overseas travel was undertaken during the 2016-2017 year by Councillors, Council Staff or Council Representatives.

Contracts awarded greater than \$150,000

In accordance with the Local Government (General) Regulation Clause 217(1)(a2)

Contractor	Goods or Services Description	Amount
Commercial Project Group Pty Ltd	Construction of Kew Waste Transfer Station	\$3,605,501
Suez Water and Treatment Solutions Pty Ltd	Provision of Ice Pigging Services	\$450,000
Surf Life Saving Services Pty Ltd t/a Australian Lifeguard Services (ALS)	Provision of Lifeguard Services	\$2,514,998
Essential Communications	Installation of Communications Tower and Upgrade of Communication Systems	\$160,364
Hunter Valley Training Company Pty Ltd	Provision of Group Training Services	\$640,000
Leading Edge Computers Port Macquarie	Purchase of Cisco Core Network Equipment	\$367,636
Leading Edge Computers Port Macquarie	Supply of Server and Storage Infrastructure	\$612,507
Leading Edge Computers Port Macquarie	Supply of Checkpoint Security Appliance	\$248,797
Ausroad Systems Pty Ltd	Fitout of a 8 Tonne Road Maintenance Truck (Part B)	\$213,258
Vermeer Equipment Holdings Pty Ltd	Supply of a Truck Mounted Vacuum Excavation System	\$232,355
Wagners Precast	Hyndman's Creek Bridge Replacement - Supply of Pre-Stressed Concrete Deck Units	\$177,204
TCM Civil Pty Ltd	Area 15 Pump Station and Sewer Rising Main	\$2,599,400
Polytan Asia Pacific Pty Ltd	Synthetic Turf System for Second Hockey Field at Wayne Richards Park	\$376,885
Downer EDI Works Pty Ltd and Stabilised Pavements of Australia Pty Ltd	Road Stabilisation Services	\$3,483,000
Data#3 Ltd	Microsoft Enterprise Agreement	\$723,591
Leading Edge Computers Port Macquarie	Supply of Cisco Network Switch Equipment	\$411,198
Continuous Kerbing Pty Ltd	Provision of Road Patching and Kerb Replacement Services	\$800,000
Sydney Night Patrol & Inquiry Co Pty Ltd t/as SNP Security	Provision of Aviation Security Screening Services, Port Macquarie Airport	\$914,205
International Facility Management Group	Management, Operation and Promotion of Port Macquarie Indoor Stadium	\$150,000
Elster Metering Pty Ltd	Supply and Delivery of Domestic Water Meters (REGPRO181617)	\$300,000
SAFEgroup Automation Pty Ltd	Sewer SCADA Development	\$322,263

Contractor	Goods or Services Description	Amount
MODE Design Corp. Pty Ltd	Provision of Architectural Design Services for Port Macquarie Airport Terminal Upgrade	\$343,200
FJE & J Farlow Concrete	Town Green East Implementation - Concrete Works Package	\$315,142
Scone Outdoors	Supply of Two (2) 40kW Out-Front Self Propelled Mowers	\$184,014
Commercial Project Group Pty Ltd	Town Centre Master Planning Town Square	\$2,290,010
Street Furniture Australia Pty Ltd	Bespoke Furniture Design and Supply - Town Square Upgrade	\$159,152
Cardno (NSW/ACT) Pty Ltd	Design Services for Hastings Regional Sporting Complex	\$383,272
Bucher Municipal Pty Ltd	Supply and Delivery of a Truck Mounted Street Sweeping Machine	\$326,617
Komatsu Australia Pty Ltd	Supply of a CCF Class 3.5 Wheel Loader with an operating capacity between 3,500 - 4,000kg	\$171,750
SMEC Australia Pty Ltd	Planning and Design of a Parallel Taxiway, Port Macquarie Airport	\$273,784
Cardno (NSW/ACT) Pty Ltd	Design Services for Hastings Regional Sporting Complex - Stoney Creek Road, Wauchope	\$383,272
Power By Watts Pty Limited	Sports Field Lighting Installation Program	\$336,532

Legal Proceedings

In accordance with the Local Government (General) Regulation Clause 217 (1)(a3)

Expenses incurred as at year ended 30 June 2017 in relation to legal proceedings were as follows:

Matter	Nature of Proceeding	Status / Outcome	Costs
Mid Coast Road Services	Court proceedings associated with tender matters	Ongoing	\$248,513
Qsine	Legal fees on recovery action	Finalised	\$1,872
Amber Healing Farm, 87 Stingray Creek Road	Development without consent	Ongoing	\$24,812
9 Lindfield Park Road	Unlawful landfilling	Ongoing	\$34,582
3 The Peninsula, Port Macquarie	Unauthorised use (short-term holiday accommodation)	Ongoing	\$2,741
128 Camden Head Road, Dunbogan	Unauthorised development	Ongoing	\$858
Kingaree Estate, King Creek	remediation action – asbestos dumping	Ongoing	\$19,792
Lot 101 Ocean Drive, Grants Beach	Unauthorised development	Finalised	\$994
130 Gordon Street, Port Macquarie	Unauthorised development	Ongoing	\$2,014
16A & B Portside Crescent, Port Macquarie	Unauthorised use (short-term holiday accommodation)	Finalised	\$3,938

Resolutions made under Section 67 concerning work carried out on private land

In accordance with the Local Government (General) Regulation Clause 217(1)(a4)

Council did not resolve to undertake any Private Works during 2016-2017.

Statement of external bodies exercising delegated function by Council

In accordance with the Local Government (General) Regulation Clause 217(1)(a6)

No external bodies exercised functions delegated by Council during 2016-2017.

Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which council held a controlling interest

In accordance with the Local Government (General) Regulation Clause 217(1)(a7)

There are no companies which Council held a controlling interest during 2016-2017.

Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which the Council participated

In accordance with the Local Government (General) Regulation Clause 217(1)(a8)

Arts Mid North Coast (AMNC)

Council continues to support Arts Mid North Coast (AMNC). AMNC is a regional non-profit incorporated organisation and a peak body for arts and cultural development across the Mid North Coast region. The organisation works within the following seven local government areas: Great Lakes, Greater Taree, Port Macquarie-Hastings, Kempsey, Nambucca, Bellingen and Coffs Harbour.

AMNC has been in existence for over 12 years and is part of a state network of 13 Regional Arts Boards. This network provides the framework for arts and cultural development across regional and rural NSW, predominantly for local community art organisations. Each Council contributes financially to the running of the organisation according to a per capita formula applied to all local government areas, and has a representative member on the board.

The Executive Officer works across all seven local government areas, and aims to engage with all relevant sectors of the regional community to promote, facilitate and advocate for excellence in arts and cultural development across the Mid North Coast region, by assisting with grant applications, project plans, implementation and support to Cultural Development in the areas through strengthening local cultural groups.

AMNC has played a role on the NSW Accessible Arts Steering Committee and liaises with Council's Cultural Steering Group.

Mid North Coast Library Cooperative

Council has been part of the Mid North Coast Cooperative Library Service since 1980. The Cooperative enables rationalised purchasing of both online and physical resources, which are then made available to all residents of Kempsey and Port Macquarie-Hastings local government areas. All resources are shared and physical items can be requested from any branch library.

Council's library service has also formed partnerships with Charles Sturt University, Hastings Autism and Aspergers Resource Group and Port Macquarie and District Family History Society to house their respective collections.

Mid North Coast Regional Organisation of Councils

Council is a member of the Mid North Coast Regional Organisation of Councils (MIDROC) and has continued to actively participate in this group with Kempsey Shire Council, Nambucca Shire Council, Bellingen Shire Council and Coffs Harbour City Council. A key reason the group was formed was to achieve cost savings and/or improving service delivery of identified functions within the participating organisations. There are a number of groups actively working together to achieve both direct and indirect benefits. These benefits range from the sharing of information, joint tenders, benchmarking, joint e-learning systems and asset management analysis.

Council Art Collection

Council continues to manage the Council Art Collection, which is housed at the Glasshouse. Many of the works were exhibited in four Glasshouse Gallery exhibitions throughout 2016-2017, as well as being displayed in the Glasshouse foyers and conference and meeting rooms.

Headspace

Headspace commenced delivering services to young people in January 2013 and has been very successful in increasing young people's mental health awareness in the community. Council has been working closely with Headspace to develop activities and programs for young people through partnerships with Council's Youth Advisory Council. In 2016-2017 Council continued to partner Headspace in all-ages music events including Rufus, Waves and Melodies and Youth Week. These events will continue to run into the future.

Youth Partnership

The Department of Family and Community Services (FACS) funds \$51,040 for the Community Participation Officer – Youth position within Council. The service agreement includes providing information, support, and programs and events for young people aged between 12-25 years.

Conservatorium Mid North Coast

The Conservatorium Mid North Coast (CMNC) is an Incorporated Association dedicated to furthering the musical talent of the Mid North Coast of NSW. The Conservatorium aims to create a vibrant, creative, cohesive and active music and performing arts culture across the Greater Taree, Port Macquarie-Hastings and Great Lakes Local Government Areas that embraces and supports the need for quality music education and understands links with the broader arts, community development and creative industries sectors.

Port Macquarie-Hastings Council continues to work with the Conservatorium Mid North Coast through the presentation of Free Friday lunchtime concerts for the community. These concerts are held in vacant spaces in the Glasshouse and in the Hay Street forecourt, utilising existing space and activating the precinct.

This program provides local musicians the opportunity to perform publicly within a professional capacity and opportunities for the community to engage in arts and cultural experiences at no cost. The program has grown significantly in popularity in regards to attendance by the community. During the past twelve months, approximately 3,830 people have attended the free concerts and approximately 322 performers/artists have had the opportunity to perform in a public setting.

Beach to Beach Riverwalk

Beach to Beach is a small community group that formed to build a multiuse path to link Grants Beach in North Haven to Pilot Beach in Dunbogan. Council has been working with the group for

four years, has provided funding and construction support, and has a staff member on the Committee.

Schools to Schools

Schools to Schools is a small community group that formed to build a multiuse path to link Kendall Public School to Laurieton Public School. Council has supported the group through providing match funding, construction of path sections and by acting as a liaison between all relevant parties involved in the project.

Creek to Creek

Creek to Creek is a Camden Haven based community group that undertakes improvements to the Queens Lake Walking Trail. Council supports the group through the provision of materials, funding, and advice.

Friends of Mrs York's Garden

The Friends of Mrs York's Garden is a small community group that has formed to restore a previous historical garden in Port Macquarie. Council has supported the group through providing funding, ecological and heritage advice and by supporting the volunteers with Work Health and Safety, and volunteer management advice.

Supporting Local Communities and Businesses

Council has worked closely with communities throughout the region in activating community spaces, capturing and implementing their needs and expectations and stimulating their local businesses. These communities include Wauchope, Camden Haven and Comboyne. Council has also engaged businesses in the local government area in Place Making activities that have inspired the local community and stimulated these local economies.

Port Macquarie Dementia Steering Group

Through the Port Macquarie Dementia Steering Group, Council provides support and advice on making Port Macquarie a dementia friendly city. Council has been working with the group for over two years, and has a staff member on the committee.

Inclusion Partnership

The National Disability Insurance Scheme (NDIS) funds \$40,516 for the Aged and Disability position within Council. The service agreement activities include providing information to the community about the local disability program; networking with inter-agencies; acting in partnership with the State Government, the Department of Family and Community Services, and NDIS; and establishing, maintaining and participating in networks. Council's Community Participation Officer - Inclusion is Chairperson of the Port Macquarie Dementia Friendly Community Steering Group, member of the Hastings Prevention of Elder Abuse Network, member of the State Government North Coast Ageing Strategy Task Force and is a resource for local organisations.

Literacy Van

Council currently offers an outreach library service through a mobile van, which attends a number of schools and is present at various community events throughout the year.

Grants, Financial Assistance and Contributions

Total amount granted under section 356 in accordance with the Local Government (General) Regulation Clause 217(1)(a5)

Council recognises the importance of assisting Not-For-Profit community groups and organisations that are interested in and working towards, the enhancement of facilities and improve community well-being of its residents. Each year, Council provide financial assistance to a broad range of groups to boost their ability to make a difference in our local community. The following community groups/organisations were assisted in 2016-2017.

Community Group / Organisation	\$ Amount
4 Life Care & Training	1,845.00
Arts Mid North Coast	13,736.00
Bago Magic Performance Group	4,000.00
Beechwood Public School P&C	2,472.00
Birpai Local Aboriginal Land Council	2,500.00
Bonny Hills Community Hall	1,000.00
Bonny Hills Surf Life Saving Club	10,000.00
Camden Haven Chamber of Commerce	8,457.00
Camden Haven Community Band	7,224.00
Camden Haven Surf Life Saving Club	15,000.00
Comboyne Community Assoc	7,238.00
Comboyne Tennis Club	920.00
Donation of Rates	56,987.11
Donations for DA/BA fees	1074.50
Donations to Educational Institutions	2,830.00
Friends of Mrs Yorks Garden	6,500.00
Glasshouse Vouchers	2,780.00
Glasshouse Discount to Community Groups	38,592.00
Hastings Country Music Association	7,452.00
Hastings District Pipe Band	7,224.00
Hastings Men Shed Inc	3,432.00
Kendall Heritage Society	10,000.00
Lake Cathie/Bonny Hills Lions Club	12,375.00
Laurietons Mens Shed	2,050.00
Little Bowerbirds Steiner P	1,830.00
Long Flat Public School P&C	400.00
Lorne Community Hall	1,750.00
Mac Adams Music Centre	1,000.00

Community Group / Organisation	\$ Amount
Make a Difference	10,000.00
Marine Rescue Port Macquarie	5,866.00
Maritime Museum - Water & Insurance	1,255.18
Mid North Coast Maritime Museum	855.00
Mayors Sporting Fund	12,250.00
North Coast Academy of Sport	5,000.00
Pappinbarra Progress Association	10,000.00
Pappinbarra Recreation Reserve	579.00
Port Macquarie Arts & Crafts	4,758.00
Port Macquarie City Church	5,000.00
Port Macquarie Community Preschool	6,000.00
Port Macquarie Hastings Municipal Band	13,883.00
Port Macquarie Historical Courthouse	1,000.00
Port Macquarie Historical Society	5,000.00
Port Macquarie Rowing Club	500.00
Port Macquarie Seniors Facility	700.00
Port Macquarie Surf Life Saving Club	10,000.00
Port United Soccer Club	6,000.00
Queenslake Sailing Club Incorporated	6,246.00
Rotary Club of Port Macquarie	10,000.00
St Thomas' Anglican Church	3,800.00
Tacking Point Surf Life Saving Club	10,000.00
Telecross System - Telephone account	331.68
Telegraph Point Community Association	10,000.00
Wauchope & District Uniting Church	900.00
Wauchope Chamber of Commerce	4,500.00
Wauchope Community Arts Council	5,500.00
Wauchope Community Arts Hall	1,000.00
Wauchope District Historical Society	9,982.00
Wauchope Rotary Youth Hall	1,000.00
Wauchope/Bonny Hills Surf Life Saving Club	500.00
Total	\$393,074.53

Statement of Activities to implement Equal Employment Opportunity (EEO) Management Plan

Clause 217(1)(a9)

Council's Equal Employment Opportunity (EEO) Management Plan seeks to create a positive work culture within the organisation, by ensuring all employees adopt fair practices and demonstrate ethical behaviour while respecting the social, personal and cultural attributes of those they interact with.

Key achievements during 2016-2017 have been:

- Ongoing provision of eLearning module on Workplace Bullying to all staff
- Provision of an Aboriginal Environmental Health Traineeship in partnership with NSW Health
- Ongoing provision of work experience placements
- Ongoing provision of flexible work practices and workplace facilities for women with breastfeeding responsibilities
- Ongoing provision of flexible work practices for employees with carer and family responsibilities, including part time work, purchased leave, flexible hours and work from home
- Employment of apprentices, trainees and cadets across a range of work areas and disciplines
- Ongoing provision of Transition to Retirement options for mature staff
- Provision of a vast array of eLearning and face to face training packages to assist any staff member needing training to keep up with changing technology in the work place
- Provision of a variety of leadership development opportunities

General Manager Remuneration Package

In accordance with the Local Government (General) Regulation Clause 217 (1)(b)

The remuneration for the General Manager for the year ended 30 June 2017 is broken down as below:

Detail	Amount
Salary component	\$274,046
Total amount of any bonus payments, performance payments or other payments made to the general manager that do not form part of the salary component	Nil
Total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the General Manager may be a contributor	\$26,034
Total value of any non-cash benefits for which the General Manager may elect under the package	\$9,000
Total amount payable by the council by way of fringe benefits tax for any such non-cash benefits	\$1,176
Total Remuneration Package	\$310,256

Senior Staff Remuneration Package

In accordance with the Local Government (General) Regulation Clause 217 (1)(c)

In addition to the General Manager, Council has classified four Directors as senior staff positions under Section 428 (1)(c) of the Local Government Act 1993. The total combined remuneration packages for the four senior staff was \$939,003.

Total remuneration for all four senior staff members includes the following:

Detail	Amount
Salary components	\$664,541
Total amount of any bonus payments, performance payments or other payments made that do not form part of the salary components.	\$163,428
Total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme	\$111,034
Total value of any non-cash benefits	Nil
Total amount payable by way of fringe benefits tax	Nil
Total Remuneration Package for four senior staff	\$939,003

Statement of Stormwater Management Services

In accordance with the Local Government (General) Regulation Clause 217(1)(e)

Annual charges for stormwater management service were used to fund operational stormwater maintenance, design, investigation and capital works across all urban areas of the region in accordance with Council's Operational Plan. A dedicated stormwater works crew provides a specific focus on the delivery of stormwater maintenance services to the community, to improve actual stormwater service levels, environmental health and customer response times.

A summary is provided below of key works/investigations undertaken during the 2016-2017 reporting period:

- Completion of the Wrights Creek dredging, weed removal and rehabilitation project
- Preparation of remedial works designs to mitigate the impacts of overland stormwater flooding at the following locations:
 - o Karalee Parade, Port Macquarie,
 - o Morrish Street, Port Macquarie,
 - o Verdale Place, King Creek
- Commencement of the Wrights and Yarranabee Creek Flood Study
- Commencement of the North Brother Local Catchments Flood Study
- Commencement of projects to undertake the detailed stormwater analysis and preparation of remedial works upgrade plans for the following local stormwater catchments:
 - o Port Macquarie Lake Rd Industrial Area
 - o East Port/Owen Street Urban Catchment Port Macquarie
 - o Rodley Street/Panorama Drive, Catchment Bonny Hills
- Completion of the open drain maintenance program including extensive de-silting, reprofiling and the removal of weed species from the following open drains:
 - o Belah Rd, Port Macquarie
 - o Lake Street, Laurieton
 - o The Jib / Newmarket Grove, Port Macquarie
- Regular inspection and removal of siltation, weeds and debris from critical stormwater overland stormwater flowpaths at Black Swan Tce, West Haven and Binbilla Drive, Bonny Hills prior to and following significant rain events
- Construction of a trash screen / safety barrier on a large unprotected inlet within the Bay street shopping precinct
- Cleaning, CCTV inspection and condition assessment of approximately 14km of stormwater pipelines
- Replacement of various degraded stormwater pipelines within the Camden Haven area in support of the concurrent roads rehabilitation program:
 - o 108m of 600mm diameter stormwater pipeline at Seymour Street, Laurieton
 - o 47m of 600mm diameter stormwater pipeline at Alma Street, North Haven
 - o 117m of various diameter stormwater pipelines traversing The Boulevard and Camden Head Roads, Dunbogan
- Completion of the Broadwater Canals Structural Assessments Report and adoption of the Broadwater Canal Maintenance Plan
- Completion of the Settlement Shores Hydrographic Survey and Canal Maintenance Plan

Statement detailing the Coastal Protection Services provided

In accordance with the Local Government (General) Regulation Clause 217 (1)(e1)

Council did not levy services for coastal protection during 2016-2017.

Particulars of any Environmental Upgrade Agreement entered into

In accordance with any requirements imposed under s406. s54P

Council did not enter into any environmental upgrade agreements during 2016-2017.

Special variation of rating income

In accordance with the Local Government (General) Regulation s508(2) s508(a)

In 2012, Council received approval for two special rating variations, 7.30% as a permanent increase and a 4.43% increase for a period of 5 years. The tables below outlines how the total amount of the rating increases have been expended during the 2016-2017 financial year according to Council's funding future services program.

Year	Special Rate Variation %	Details	Amount
2016-2017	7.30%	Infrastructure maintenance/renewal	\$2,768,052
2016-2017	4.43%	Additional Unsealed Road Maintenance	\$438,438
		High Traffic Road Resurfacing	\$882,218
		Pavement rejuvenation	\$220,555
		Road Construction	\$198,499

2012-2013 Approval - 7.3% - Expenditure for 2016-2017	Amount
Beach Safety	\$11,072
Bushfire Management	\$22,144
Parks, Reserves and Sporting Field Maintenance	\$465,029
Tree Maintenance	\$55,361
Road Maintenance - Heavy Patching	\$553,606
Road Maintenance - Resealing Program	\$1,273,316
Unsealed Road Maintenance Program	\$387,524
Total	\$2,768,052

2012-2013 Approval - 4.43% - Expenditure for 2016-2017	Amount
Additional Unsealed Roads Maintenance	\$438,438
Continuation of High Traffic Road Resurfacing	\$882,218
Pavement Rejuvenation	\$220,555
Road Construction	\$198,499
Total	\$1,739,710

The following projects and outcomes have been achieved using funding from the special rating increases across the local government area.

7.3% Special Rate Variation (SRV) Activity Breakdown

Beach Safety - Lifeguard Funding

2016-2017 funding spend of \$11,072: School Education Programs delivered school visits and educational resources to over 5,200 students across the local government area.

Bushfire Management

2016-2017 funding spend of \$22,144: The bushfire risk mitigation and resilience grants program and access to the state mitigation support services, further assisted Council in the provision of new and enhanced Asset Protection Zones (APZ), and fire trail upgrades and construction. Current APZ maintained for risk mitigation is over 35 hectares. Increased APZ of an additional eight hectares. Hazard reduction burns could not be completed due to weather conditions and fuel moisture prescriptions.

Parks, Reserves and Sporting Field maintenance

2016-2017 funding spend of \$465,029: This additional funding has allowed Council to increase maintenance levels of service, particularly mowing maintenance, which has resulted in a significant reduction in the number of customer requests that have been generated this financial year. High use areas have been targeted for higher levels of service primarily associated with mowing activities improving usability of public open space across the local government area.

Tree Management

2016-2017 funding spend of \$55,361: This additional funding has allowed Council to undertake priority listed tree works. The number of jobs in Council's tree works list has increased from 820 for the 2015-2016 financial year to 966 at the end of 2016-2017.

Heavy Patching - Road Maintenance

2016-2017 funding spend of \$553,606: Works addressed the sealed road repairs maintenance backlog in accordance with Council's risk based prioritisation system. Additional road repair works (including heavy patching and road drainage repairs) were implemented utilising special rating variation funds allocated to operational roads maintenance budgets.

Resealing Program - Road Maintenance

2016-2017 funding spend of \$1,273,316: This program allowed Council to address resealing on lower priority roads, which saw a number of streets resealed in and around Wauchope and Lakewood.

Unsealed Road Maintenance

2016-2017 funding spend of \$387,524: Maintenance grading of high priority unsealed roads continued. Grading high priority roads twice per annum and lower priority roads once per annum has been achieved during the year.

4.3% Special Rate Variation (SRV) Activity Breakdown

Additional Unsealed Road Maintenance

2016-2017 funding spend of \$438,438: Allocation of two additional grading crews to continue the rural grading program.

Continuation of High Traffic Road Resurfacing

2016-2017 funding spend of \$882,218: High traffic road resurfacing was undertaken with priorities based on condition data, roads hierarchy and traffic volumes.

Pavement Rejuvenation

2016-2017 funding spend of \$220,555: Pavement rejuvenation has been carried out across the region according to priority rankings.

Road Construction

2016-2017 funding spend of \$198,499: Funding supported design requirements for new road construction.

Road/Street	Description	Location	Activity
Glen Haven Drive	Ocean Drive to Valley View	Lakewood	Pavement rehabilitation
Ocean Drive	Mountain View to Bottlebrush Place	Lakewood	Pavement rehabilitation
Captain Cook Bicentennial Drive	Ocean Drive to Koonwarra	Laurieton	Pavement rehabilitation
Diamond Head Road	Near The Boulevard	Dunbogan	Pavement rehabilitation
King Creek Road	Old King Creek to Helve	King Creek	Pavement rehabilitation
Hill Street	Hill and Granite Street Roundabout	Port Macquarie	Construction
Ballengarra Bransdon Road	1km of works	Telegraph Point	Gravel resheeting
Herons Creek Road	1km of works	Herons Creek	Gravel resheeting
Lorne Road	1km of works	Lorne	Gravel resheeting
Colling Road	2.5km of works	Comboyne	Gravel resheeting

Companion Animals Act 1998

Statement regarding activities relating to enforcing and ensuring compliance with the Clause 217(1)(f)

Rangers are responsible for enforcing companion animal laws, as well as educating the community about responsible pet ownership. Council spent \$249,059 on companion animal management and activities during 2016-2017. Council continues to promote responsible companion animal ownership through information on Council's website, brochures, media releases and through communication with the public on a daily basis.

Animals impounded

When Council rangers have been unable to identify the owners of stray animals, cats and dogs are taken to the Council pound. During the year, this totaled 48 cats and 424 dogs.

Dog attacks

Over the past year, rangers received 93 reports of alleged dog attacks. Six were considered significant attacks requiring investigation and some with commencement of legal proceedings.

Responsible pet ownership education

Council did not conduct any school education programs as this service is now provided by the New South Wales government.

Promoting the desexing of dogs and cats

Council's Rangers attended the RSPCA's annual 'Million Paws Walk' at Oxley Oval to hand out information and answer questions from companion animal owners.

Alternatives to euthanasia for unclaimed animals

The impounding facility is run under contract by the state branch of the RSPCA. This allows for all unclaimed animals to be released to them for assessment and suitability for re-housing. With this procedure in place, it allows for all suitable unclaimed dogs and cats to be placed on the state wide rehousing network. Euthanasia rates for Council animals are therefore kept to an absolute minimum.

Off-leash dog areas

Council has a number of beaches that are identified as off-leash areas throughout the local government area and, following public consultation has also identified three (3) public reserve areas at Wauchope, Laurieton and Port Macquarie for future development as off-leash dog exercise areas.

The Laurieton off-leash dog exercise park was developed during the 2016-2017 financial year. This facility includes dog agility equipment, fencing, shade tree planting, water points and seating.

Other existing off-leash exercise areas for dogs are:

- North Shore Beach from northern end of Corilla housing estate north to Queens Head 4WD access point
- North Shore Beach from southern end of Corilla housing estate south to the northern break wall
- Nobby's Beach
- Lighthouse Beach from Watonga Rocks south to Dirah Street Access, Lake Cathie
- Rainbow Beach, Bonny Hills from Middle Rock south to Duchess Creek
- North Haven from 200m north of the surf club car park to Grants Head
- Dunbogan Beach from Seaview Avenue beach access point south to Beach Street access point
- Washhouse Beach, Dunbogan - from break wall to boundary of Katang Nature Reserve

Swimming Pool Inspections Act 1992

Section 22F(2) Swimming Pool Act 1992, section 428 of the Local Government Act 1993 Division 5 of Part 2

SWIMMING POOL INSPECTIONS

Swimming pool regulations	Total inspections
1. Number of inspections of tourist and visitor accommodation	24
2. Number of Inspections of premises on which there are more than two dwellings	34
Resulted in council issuing:	
1. A certificate of compliance under section 22D of the Act	29
2. A certificate of non-compliance under clause 18BA of this Regulation	24
Council officers carried out 495 inspections of swimming pools on residential premises.	

Public Interest Disclosures Act 1994

No public officials made a public interest disclosure, no public interest disclosures were received and no public interest disclosures were finalised during the 2016-2017 reporting period. Council has an internal reporting policy in place.

Government Information (Public Access) Act 2009

Clause 13 – Schedule 1

The Government Information (Public Access) Act 2009 (GIPA Act) replaced the Freedom of Information Act 1989 on 1 July 2010. The GIPA Act provided widespread reform for the public sector in the way community members access Government Information.

Port Macquarie-Hastings Council holds information, in various formats, in respect of the wide range of functions undertaken by it and information which is pertinent to different issues relating to the Port Macquarie-Hastings local government area. Under the provisions of the GIPA Act there is a right of access to certain information held by Council unless there is an overriding public interest against its disclosure.

Mandatory Proactive Release

Council must make information classified as *open access information*, under the GIPA Act, publicly available unless there is an overriding public interest against disclosure.

Open access information is required to be published on Council's website (unless to do so would impose an unreasonable additional cost on Council). In instances where unreasonable additional cost would be incurred, Council's website will indicate where and how the information can be obtained.

Open Access Information

- Information Guide
- Documents tabled in Parliament by or on behalf of Council
- Council's Policy Documents
- Disclosure Log of Access Applications
- Register of Government Contracts
- Council's record of open access information that it has not made public due to an overriding public interest against disclosure

Other information can be prescribed under the Government Information (Public Access) Regulation as open access information. Currently Schedule 1 of the regulation prescribes the following documents as open access:

Information about Council

- Model Code of Conduct (Local Government Act 1993, s440(1))
- Council's Code of Conduct (Local Government Act 1993, s440(3))
- Council's Code of Meeting Practice
- Annual Report
- Annual Financial Reports
- Auditor's Report
- Integrated Planning and Reporting document suite
- Equal Employment Opportunity Management Plan
- Port Macquarie-Hastings Council Listening online engagement tool
- Newspaper content, including 'Council Matters' advertising

- Community Connect newsletter, distributed with rate notices
- Payment of Expenses and Provision of Facilities to Councillors
- Annual Reports of bodies exercising functions delegated by Council (for example Section 355 Committees)
- Any Codes referred to in the Local Government Act 1993
- Returns of the Interests of Councillors, Designated Persons and Delegates
- Business Papers, agendas and minutes of Council/Committee meetings (except meetings that are closed to the public)
- Departmental representative reports presented at a meeting of Council (Local Government Act 1993, s433)
- Land Register
- Register of Investments
- Register of Delegations
- Register of Graffiti Removal Works (Graffiti Control Act 2008, s13)
- Register of current Declarations of Disclosures of political donations (Local Government Act 1993, s328A)
- Register of Voting on Planning Matters (Local Government Act 1993, s375A)

Plans and Policies

- Local policies adopted by the Council concerning approvals and orders
- Plans of management for Community Land
- Environmental Planning Instruments, Development Control Plans and Contributions Plans

Information about Development Applications

- Development applications (within the meaning of the Environmental Planning and Assessment Act 1979) and associated documents
- Records of decisions on Development Applications including decisions of appeals
- Records describing general nature of documents that Council decides to exclude from public view including internal specifications/configurations and commercially sensitive information

Approvals, Orders and Other Documents

- Applications for approvals under Part 7 of the Local Government Act 1993
- Applications for approvals under any other Act and any associated documents received
- Records of approvals granted or refused, any variation from Council Policies with reasons for the variation, and decisions made on appeals concerning approvals
- Orders given under Part 2 of Chapter 2 of the Local Government Act 1993, and any reasons given under Section 136 of the Local Government Act 1993
- Orders given under the Authority of any other Act
- Records of Building Certificates under the Environmental Planning and Assessment Act 1979
- Plans of land proposed to be compulsorily acquired by Council
- Compulsory Acquisition Notices
- Leases and Licenses for use of Public Land classified as Community Land

Authorised Proactive Release

Council is authorised to make any information held publicly available unless there is an overriding public interest against disclosure. Every 12 months Council will review the current release of information and endeavor to identify the kinds of information it holds that should, in the public interest, be made publicly available and that can be released without imposing unreasonable additional costs on Council.

Informal Release

Access to information which is not available as Mandatory Proactive Release or Authorised Proactive Release information may be provided through Informal Release. Applicants can request informal release of information by submitting an informal access application to Council.

Under informal release, again, Council is authorised to release information unless there is an overriding public interest against disclosure. To enable the release of as much information as possible, Council is also authorised to redact content from a copy of information to be released, if inclusion of the redacted information would otherwise result in an overriding public interest against disclosure. Under informal release, Council has the right to decide by what means information is to be released and can release information subject to any reasonable conditions deemed fit.

Council in response to an informal access application cannot be required to disclose the information requested or cannot be required to consider the application.

Formal Access Applications

Initially, a person seeking information from Council should check if the information being sought is already available or could easily be made available by Council.

A formal access application will need to be made if the information:

- is not made available through mandatory, proactive or informal release, or
- is of a sensitive nature that requires careful weighing of the considerations in favor of and against disclosure, or
- contains personal or confidential information about a third party that requires consultation, or
- would involve an unreasonable amount of time and resources to produce

Applicants can request formal access by submitting a formal access application along with the formal access application fee. Please note that additional costs may also be incurred for formal applications, where processing time exceeds the allocated uncharged allowance. For further detail please refer to Councils adopted Schedule of Fees and Charges.

An applicant making a formal access application has a legally enforceable right to be provided with access to the information, unless there is an overriding public interest against disclosure.

Copies of documents provided are given for information purposes only and are provided by Council to meet its requirements under relevant legislation. Copyright laws still apply to each document. The copyright-owner's consent is required if any part of the document is used for any other purpose.

Where information is released to an applicant under a formal access application and Council considers that it will be of interest to other members of the public, Council will provide details of the information in a disclosure log for inspection by the public.

Port Macquarie-Hastings Council Government Information (Public Access) Obligations

During the reporting period Port Macquarie-Hastings Council completed a desk top review of the information available on its website for accuracy and currency, paying particular attention to timely release and updates of information. The review has determined the information release to be sufficient at this time. Council provides access to a comprehensive range of information through extensive publication on Council's website or through paper or electronic copy. The content of this information is updated regularly, to maintain currency.

Enhancements to our document management system are now complete enabling open access development records to be proactively released for community access. Plans, reports, notification information and other development details are published directly to Council's website when an application is approved. Historic development records are published to the website upon customer request. Council responded to 800 open access development related record requests during the period.

The total number of access applications received by Council during the reporting year (including withdrawn applications but not including invalid applications) was 17.

The total number of access applications received by Council during the reporting year that Council refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 of the Act was nil.

See **Appendix B** for the Government Information (Public Access) Act - Agency report

Environmental Planning and Assessment Act 1979

Particulars of compliance with and effect of planning agreements in force during the year in accordance with the Environmental Planning and Assessment Act Section 93G(5)

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
1	Sovereign Hills Estate Highway Works Planning Agreement	13 April 2007	Parts of Lot 2 Deposited Plan 1065263, Lot 4 Deposited Plan 588214, Lot 52 Deposited Plan 776844, Lot 2 Deposited Plan 603648 and the Oxley Highway Road Reserve, Thrumster	The planning agreement provides for the early provision of an upgraded section of the Oxley Highway and the provision of a major intersection to serve a proposed new Town Centre for Area 13/Thrumster. A Deed of novation was executed on 18 August 2015	Port Macquarie Hastings Council, Sovereign Hills Project Pty Ltd, NT Australia Pty Ltd Taisei Oncho Australia Pty Ltd MMTR Pty Ltd Almaty Pty Ltd	The highway upgrade has been completed
2	Sovereign Hills Estate Planning Agreement	18 June 2008	Lot 1 DP 603648, Lot 32 DP 792453, Lot 4 DP 588214, Lot 101 DP 843811, Lot 5 DP 809815, Lot 102 DP 1106752, Lot 2 DP 1108055, Lots 1, 2 & 3 DP 1112929 Oxley Highway Thrumster	The planning agreement relates to the early provision of infrastructure, including roads, open space and community facilities, required to serve a proposed new Town Centre and urban expansion proposed by the Area 13 LEP. The First Deed of Variation was executed on 17 September 2012. A Deed of novation was executed on 18 August 2015	Port Macquarie Hastings Council Sovereign Hills Project Pty Ltd (Developer), NT Australia Pty Ltd, Taisei Oncho Australia Pty Ltd, MMTR Pty Ltd, Almaty Pty Ltd, The Gateway (Port Macquarie) Pty Ltd, K M Gleeson and C A Gleeson, MEL Properties Pty Ltd (Owners)	The development has commenced. Part contributions have been paid
3	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 1 DP 603648, Lot 32 DP 792453, Lot 4 DP 588214, Lot 101 DP 843811, Lot 5 DP 809815, Lot 102 DP 1106752, Lot 2 DP 1108055, Lots 1, 2 & 3 DP 1112929 Oxley Highway Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance. A Deed of novation was executed on 18 August 2015.	Port Macquarie Hastings Council Sovereign Hills Project Pty Ltd (Developer) NT Australia Pty Ltd, Taisei Oncho Australia Pty Ltd, MMTR Pty Ltd, Almaty Pty Ltd, The Gateway (Port Macquarie) Pty Ltd, K M Gleeson and C A Gleeson, MEL Properties Pty Ltd (Owners)	The development has commenced. Part contributions have been paid

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
4	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 4 DP 613304 Oxley Highway Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council Chewton Glen Pty Ltd	The development had not commenced during the financial year.
6	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 3 DP 565437 & Lot 206 DP 754434 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council J C L'Estrange	The development had not commenced during the financial year.
8	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 2 DP 701760 Thrumster St Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council P J & R L Gray	The development had not commenced during the financial year.
9	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 1 DP 565437 Thrumster St Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council P J & R L Gray	The development had not commenced during the financial year.
10	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lots 8 & 9 DP 22692 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council T O & N J Hamilton & L & A M Stokman	The development had not commenced during the financial year.
11	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 147 DP 754434 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council Lankester Investments Pty Ltd	The development had not commenced during the financial year.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
12	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 5 DP 809161 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council R L Maloney	The development had not commenced during the financial year.
13	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 6 DP 809161 Thrumster St Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council G R & M P Murcott	The development had not commenced during the financial year.
14	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 1 DP 505954 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance. Deed of Assumption executed 21 December12.	Port Macquarie Hastings Council W & B J Muras	The development had not commenced during the financial year.
15	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 1 DP 619643 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council New Pacific Australia Co Pty Ltd	The development had not commenced during the financial year.
16	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 1 DP 119272, Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council N Panos	The development had not commenced during the financial year.
17	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot G DP 400213 & Lots 22, 23 & 24 DP 1089272 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council C H & E J Pilcher	The development had not commenced during the financial year.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
18	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 1 DP 552051 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council N L Ramm	The development had not commenced during the financial year.
20	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lots 10,11 & 12 DP 22692 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council K F & D Y Tanswell	The development had not commenced during the financial year.
21	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 2 DP 613304 Bestglen PI Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council G R & G J Teasdell	The development had not commenced during the financial year.
22	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 1 DP 574816 Oxley Highway Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council P J & A J Willoughby	The development had not commenced during the financial year.
23	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 3 DP 619643 Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council A D Witchard	The development had not commenced during the financial year.
24	Area 13 Environmental Land Management Planning Agreement	18 June 2008	Lot 2 DP 619643, Oxley Highway Port Macquarie	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council E C & D Witchard	The development had not commenced during the financial year.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
25	Macquarie Park Planning Agreement	18 June 2008	Lot 2 DP 1112365, Grant St Port Macquarie	The planning agreement provides for payment of a contribution for the provision of new or upgraded public parking facilities within a designated area. Agreement amended 31 March 09.	Port Macquarie Hastings Council Macquarie Park Developments Pty Ltd	Development commenced. Contributions received.
26	Area 13 Environmental Land Management Planning Agreement	24 September 2008	Lot 71 DP 1061516 Oxley Highway Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council Sovereign Hills Project Pty Ltd (Developer)	The development has commenced.
27	Area 13 Environmental Land Management Planning Agreement	24 September 2008	Lot 1 DP 613304 Oxley Highway Thrumster	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council G E & S J Vaughan	The development had not commenced during the financial year.
29	Timber Town Estate Planning Agreement	16 February 2010	Lot 21 DP 245751, Part Lot 328 and Lots 329 and 330 DP 1120104 and Lot 319 DP 1065651, Colonial Circuit and Bullock Drive Wauchope	The planning agreement provides for payment of contributions for local roads and open space, construction of a watermain, construction of link roads to adjoining property, footpaths and cycleways and establishment, dedication and maintenance of environmental open space.	Port Macquarie Hastings Council Tebran Pty Ltd	The development has commenced. Part contributions received.
30	Maxwell Residential Subdivision Planning Agreement	16 February 2010	Lot 12 DP 812134 and Lot 1 DP 1125021, Beechwood Road Wauchope	The planning agreement provides for payment of contributions for local roads and open space, construction of a watermain, construction of link roads to adjoining property, footpaths and cycleways and establishment, dedication and maintenance of environmental open space. Deed of Assumption entered into 23 October 2014.	Port Macquarie Hastings Council Cheryn Annette Maxwell and C A Maxwell as Executor of the Estate of the Late J M Maxwell	The development has commenced. Part contributions received.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
31	Beechwood Water Supply, Sewerage Services and Roadworks Planning Agreement	16 February 2010	Lot 3 DP 800211, Beechwood Road Beechwood	The planning agreement provides for payment of contributions for local water supply and local roads, construction of intersections, construction of a watermain and dedication of a link road to adjoining property.	Port Macquarie Hastings Council Robert G Willcox	The development had not commenced during the financial year.
32	Beechwood Water Supply, Sewerage Services and Roadworks Planning Agreement	16 February 2010	Lot 1 DP 789484, Beechwood Road Beechwood	The planning agreement provides for payment of contributions for local water supply and local roads, construction of intersections, construction of a watermain and dedication of a link road to adjoining property.	Port Macquarie Hastings Council Kayjay Superannuation Pty Ltd	The development had not commenced during the financial year.
33	Beechwood Water Supply, Sewerage Services and Roadworks Planning Agreement	16 February 2010	Lot A DP 382960, Beechwood Road Beechwood	The planning agreement provides for payment of contributions for local water supply and local roads, construction of intersections, construction of a watermain and dedication of a link road to adjoining property.	Port Macquarie Hastings Council Midco Holdings Pty Ltd	The development had not commenced during the financial year.
34	Beechwood Water Supply, Sewerage Services and Roadworks Planning Agreement	16 February 2010	Lot 4 DP 831325, Beechwood Road Beechwood	The planning agreement provides for payment of contributions for local water supply and local roads, construction of intersections, construction of a watermain and dedication of a link road to adjoining property.	Port Macquarie Hastings Council W T & D C Bowen	The development has commenced. Part contributions received.
35	Newport Resort Park	21 February 2011	Lot 2 DP 1095632, Lots 11 & 12 DP 792325	The planning agreement provides for payment of a contribution for local sewerage services.	Port Macquarie Hastings Council Papuka Holdings Pty Ltd and Trevnor Pty Ltd	The development has commenced. Part contributions received.
36	King Creek Road Planning Agreement	18 August 2010	Lot 65 DP 250978	The planning agreement provides for payment of a contribution towards the cost of constructing an intersection on	Port Macquarie Hastings Council PL & LA Dever	The development has

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
				King Creek Road to serve the development.		commenced. Stage 1 only.
37	King Creek Road Planning Agreement	18 August 2010	Lot 23 DP 248284 & Crown Road	The planning agreement provides for payment of a contribution towards the cost of constructing an intersection on King Creek Road to serve the development.	Port Macquarie Hastings Council DJ & C Liddle	The development had not commenced during the financial year.
38	King Creek Road Planning Agreement	18 August 2010	Lot 22 DP 248284	The planning agreement provides for payment of a contribution towards the cost of constructing an intersection on King Creek Road to serve the development.	Port Macquarie Hastings Council PJ & BA Kemp	The development had not commenced during the financial year.
39	King Creek Road Planning Agreement	18 August 2010	Lot 64 DP 250978	The planning agreement provides for payment of a contribution towards the cost of constructing an intersection on King Creek Road to serve development.	Port Macquarie Hastings Council T & B Sinclair	The development had not commenced during the financial year.
40	Beechwood Residential Development Planning Agreement	18 August 2010	Lot 3 DP 831325	The planning agreement provides for payment of contributions for local water supply and local roads, construction of intersections and construction of a watermain.	Port Macquarie Hastings Council WL & RM Lane	The development had not commenced during the financial year.
41	Beechwood Residential Development Planning Agreement	18 August 2010	Lot 5 DP 21925	The planning agreement provides for payment of contributions for local water supply and local roads, construction of intersections and construction of a watermain.	Port Macquarie Hastings Council ANR Investments Pty Ltd	The development had not commenced during the financial year.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
45	Yippin Creek Residential Community Planning Agreement	15 July 2011	Lot 2 DP 1036844	The planning agreement provides for the carrying out of water supply works, sewer pump station, sewerage rising main, road works, pedestrian footpaths and footbridge, establishment and management of Yippin Creek corridor land by the Developer. A Deed of Variation was executed 12 February 2014.	Port Macquarie Hastings Council Gwynvill Trading P/L	The development had not commenced during the financial year.
46	Walters Street Planning Agreement	21 February 2011	Lot 108 DP 1083464	The planning agreement provides for restrictions on retail floor space. Refer to Clauses 6.1 & 6.2.	Port Macquarie Hastings Council The Trustees of the Roman Catholic Church of the Diocese of Lismore	Complete.
47	Ocean Club Residential Community Planning Agreement	23 December 2011	Lot 5 DP 594793, lot 4 DP 255923 & Lot 1 DP 1145106	The planning agreement provides for payment of contributions for local sewerage services and major roads, construction of an intersection and watermain, dedication of a link road to adjoining property and establishment, dedication and maintenance of environmental open space. Revoked the Lake Cathie Residential Community Planning Agreement.	Port Macquarie Hastings Council Gwynvill Trading P/L	The development has commenced. Part contributions paid.
48	Port Oxley Developments Area 14 Stage 1A Planning Agreement	23 December 2011	Lot 1 DP 255923	The planning agreement provides for carrying out of works including road works, sewerage works and water supply works, dedication of specified land to Council and payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council Port Oxley Developments Pty Limited	The development has commenced. Contribution paid.
49	Sydmart Area 14 Stage 1A Planning Agreement	23 December 2011	Part Lot 33 & Lot 34 DP 803801	The planning agreement provides for carrying out of works including establishing and maintaining environmental lands, road works,	Port Macquarie Hastings Council Sydmart Pty Limited	The development had not commenced

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
				sewerage works and water supply works, dedication of specified land to Council.		during the financial year.
50	Tolone Area 14 Stage 1A Planning Agreement.	23 December 2011	Lot 3 DP 706357	The planning agreement provides for carrying out of works including road works, sewerage works and water supply works, dedication of specified land to Council and payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council J Tolone	The development had not commenced during the financial year.
51	Mifsud Area 14 Stage 1A Planning Agreement	23 December 2011	Lot 2 DP 706357	The planning agreement provides for carrying out of works including road works, sewerage works and water supply works, dedication of specified land to Council and payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council A Mifsud	The development had not commenced during the financial year.
52	Seawide Area 14 Stage 1B Planning Agreement	14 September 2011	Lot 4 DP 615261	The planning agreement provides for the carrying out of specified works including establishing and maintaining environmental lands, road works, local park embellishment works and pedestrian beach access, the dedication of specified land to Council.	Port Macquarie Hastings Council Seawide Pty Limited	The development has commenced. Part contributions paid.
53	Milland Area 14 Stage 1B Planning Agreement	14 September 2011	Lot 1 DP 374315	The planning agreement provides for the carrying out of specified works including establishing and maintaining environmental lands, road works, local park embellishment works and pedestrian beach access, the dedication of specified land to Council.	Port Macquarie Hastings Council Milland Pty Limited	The development has commenced. Part contributions paid.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
54	Sancrox Employment Land Road Construction Planning Agreement	15 July 2011	Lot 62 DP 754434, Lot 1 DP 226821, Lot 1 DP 124543, Lot 1 DP 1131036, Lot 1 DP 1144490, Lot 2 DP 222740, Lot 30 DP 255774 and part Lot 31 DP 255774	The planning agreement provides for dedication of specified land to Council by the Landowner, monetary development contributions or the construction of a road works and the Landowner to provide the Council with a security for works.	Port Macquarie Hastings Council Expressway Spares Pty Limited, James John Dunn & Catherine Brigitte Dunn	The development has commenced.
55	Sancrox Employment Land and Quarry Planning Agreement	15 July 2011	Lot 1 DP 124543, Lot 2 DP 222740	The planning agreement provides for the dedication of an access road imposition of obligations in relation to the ongoing operation of a quarry, and the Landowner to provide the Council with a security for works.	Port Macquarie Hastings Council James John Dunn & Catherine Bridgette Dunn (as Trustees for the JJ & CB Dunn Superannuation Fund, Expressway Spares	The development has commenced.
56	Sancrox Employment Land Environmental Lands and Services McMullen Land Planning Agreement	15 July 2011	Lot 1 DP 555095	The planning agreement provides for the construction of water and sewerage infrastructure, the carrying out of works for the purposes of establishing and maintaining environmental lands, monetary development contributions for the maintenance of environmental lands, dedication of specified land to Council on which some Works will be situated.	Port Macquarie-Hastings Council Dan McMullen	The development had not commenced during the financial year.
57	Sancrox Employment Land Environmental Lands and Services Planning Agreement	15 July 2011 First Deed of Variation 16 January 2017	Lot 62 DP 754434, Lot 1 DP 226821, Lot 1 DP 124543, Lot 1 DP 1131036, Lot 1 DP 1144490, Lot 2 DP 222740, Lot 30 DP 255774 and Lot 31 DP 255774	The planning agreement provides for the construction of water and sewerage infrastructure, the carrying out of specified works including establishing and maintaining environmental lands, payment of monetary development contributions for the maintenance of environmental lands, the dedication of specified land to Council on which some Works will be situated.	Port Macquarie Hastings Council Expressway Spares Pty Limited, James John Dunn & Catherine Brigitte Dunn	The development has commenced.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
58	West Haven Planning Agreement	22 December 2011	Lot 1 DP 827937	The planning agreement provides for the carrying out of works for the purposes of establishing and maintaining environmental lands, dedication of specified land to Council on which some Works will be situated, monetary development contributions towards management of environmental lands. Deed of Variation executed 4 July 2013.	Port Macquarie Hastings Council Neil Allan Tate David Warwick Cafe Robert William Fennell	The development had not commenced during the financial year.
59	Area 15 Planning Agreement	2 March 2012	Lot 33 DP 754405	The planning agreement provides for the carrying out of works for local parks, roads, sewer and water supply works, dedication of specified land to Council, dedication of Environmental Offset Land, establishment, management and dedication of environmental lands & arrangements for payment of contributions.	Port Macquarie Hastings Council Gentlemore Pty Ltd, Haloville Pty Ltd, Somersby, Rural Supplies Land Holdings Pty Ltd and Somersby Rural Supplies Pty Ltd.	The development had not commenced during the financial year.
60	Area 15 Planning Agreement	2 March 2012	Lot 3 DP 794077	The planning agreement provides for the carrying out of works for local parks, roads, sewer & water supply works, dedication of specified land to Council, dedication of Environmental Offset Land, establishment, management & dedication of environmental lands & arrangements for payment of contributions.	Port Macquarie Hastings Council JM Cook	The development had not commenced during the financial year.
61	Area 15 Planning Agreement	2 March 2012	Lot 12 DP 1091444	The planning agreement provides for the carrying out of works for local parks, roads, sewer and water supply works, dedication of specified land to Council, dedication of Environmental Offset Land, establishment, management and dedication of environmental lands & arrangements for payment of contributions.	Port Macquarie Hastings Council Laurieton Lifestyle Resort Pty Ltd	The development had not commenced during the financial year.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
62	Area 15 Planning Agreement	2 March 2012	Lot 5 DP 24500	The planning agreement provides for the carrying out of works for local parks, roads, sewer and water supply works, dedication of specified land to Council, dedication of Environmental Offset Land, establishment, management and dedication of environmental lands & arrangements for payment of contributions.	Port Macquarie Hastings Council CM Curtis, DP Middlemiss, KJ Middlemiss and SL Rowbottom	The development had not commenced during the financial year.
63	Area 15 Planning Agreement	2 March 2012	Lot 2 DP 504042	The planning agreement provides for the carrying out of works for local parks, roads, sewer and water supply works, dedication of specified land to Council, dedication of Environmental Offset Land, establishment, management and dedication of environmental lands & arrangements for payment of contributions.	Port Macquarie Hastings Council JM Moses, LM Moses, TM Moses, A Moses and J Abade	The development had not commenced during the financial year.
64	Area 15 Planning Agreement	2 March 2012	Lot 2 DP 594388	The planning agreement provides for the carrying out of works for local parks, roads, sewer and water supply works, dedication of specified land to Council, dedication of Environmental Offset Land, establishment, management and dedication of environmental lands & arrangements for payment of contributions.	Port Macquarie Hastings Council RD Tate and ML Tate	The development had not commenced during the financial year.
65	Rainbow Beach Central Corridor Planning Agreement	22 December 2011	Lot 1232 DP 1142133, Lot 5 DP 25886, Lots 1-4 DP 1150758	The planning agreement provides for the establishment, embellishment and dedication of a local community park and district sporting fields. Provision of road access to the sporting fields. Establishment, management and dedication of environmental lands, and payment of monetary development contributions. This agreement operates	Port Macquarie Hastings Council St Vincent's Foundation	The development had not commenced during the financial year.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
				along side the Ocean Drive Lake Cathie Planning Agreement dated 18 February 2015.		
66	Lindfield Park Road Planning Agreement	12 April 2012	Lot 2 DP 244442	The planning agreement provides for payment of monetary contributions towards the ongoing management of environmental land. Revokes the Area 13 Environmental Land Management Planning Agreement between Council and AM & CK Smith dated 18 June 2008 relating to Lot 2 DP 244442.	Port Macquarie Hastings Council AM & CK Smith	The development had not commenced during the financial year.
67	Lindfield Park Road Planning Agreement	12 April 2012	Lot 35 DP 1157283	The planning agreement provides for payment of monetary contributions towards the ongoing management of environmental land. Revokes the Area 13 Environmental Land Management Planning Agreement between Council and DL Fanning dated 18 June 2008 relating to Lot 35 DP 1157283.	Port Macquarie Hastings Council DL Fanning	The development had not commenced during the financial year.
68	Lord Street Parking Planning Agreement	12 April 2012	Lot 13 DP 624504 and Lot 1 DP 780770, 63-65 Lord Street, Port Macquarie	The planning agreement provides for payment of monetary contributions in lieu of the shortfall in on-site parking relating to a new commercial building.	Port Macquarie Hastings Council Lord Street Developments P/L	The development has commenced. Development contribution paid.
69	Lakeside Woods Planning Agreement	13 June 2012	Lot 128 DP 1078884	The Planning Agreement provides for establishment, management and dedication of environmental lands, construction of a fire trail, payment of monetary development contributions and environmental land management contributions.	Port Macquarie Hastings Council Maldon Way Pty Ltd as Trustee for The Maldon Way Trust	VPA completed this financial year.
70	Innes Peninsula Planning Agreement - Diteleigh	17 September 2012	Lot 5 DP 998125	The planning agreement provides for development of a minimum number of lots and payment of affordable housing development contributions.	Port Macquarie Hastings Council Diteleigh Pty Ltd	The development has commenced.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
						Contributions paid.
71	Innes Peninsula Planning Agreement - Brierley Hill	17 September 2012	Lot 92 DP 1175588, Lot 2 DP 1089664 & Lot 1 DP 515602	The planning agreement provides for development of a minimum number of lots and payment of affordable housing development contributions.	Port Macquarie Hastings Council Brierley Hill Pty Ltd	The development has commenced. Contributions paid.
72	Coastside Environmental Land Planning Agreement	3 April 2013	Lot 1 DP 1102031 Oxley Highway Thrumster	The planning agreement provides for payment of monetary development contributions for ongoing management of Environmental Management Land. Arrangements for access to land for construction of public road, sewer infrastructure, environmental management works and noise barrier. Establishment, management and dedication of environmental management Land and dedication of land for public road. Revoked the Area 13 Environmental Land Planning Agreement between PMHC and Christian Outreach Centre dated 18 June 2008	Port Macquarie Hastings Council Christian Outreach Centre	The development had not commenced during the financial year.
73	The Stunned Mullet Planning Agreement	1 March 2013	Lot 65 in Strata Plan 80160	The planning agreement provides for the payment to Council by the Developer of a development contribution towards the cost of the provision by the Council of public car parking, or the upgrading of pedestrian or traffic facilities, in the local area of the Development.	Port Macquarie Hastings Council Restaurant Management and Consulting Services P/L	The development has commenced. Contributions paid.
75	Grants Head Quarry Planning Agreement	4 July 2013	Lot 1 DP 1107705	The planning agreement provides for payment of a monetary contribution to Council for maintenance of a haulage	Port Macquarie Hastings Council Hurd Haulage P/L	The development has

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
				route to be used in connection with the carrying out of the development.		commenced. Part contributions paid.
76	Fernbank Park Planning Agreement	17 December 2013	Part Lot 376 DP 754434, Lot 6 DP 809161, Lot 101 DP 1106752	The planning agreement provides for establishment, management and dedication of environmental lands, payment of contributions for environmental land management, water supply and sewer services, construction of water supply work, sewerage services work and dedication of Highway Upgrade Land.	Port Macquarie Hastings Council Fernbank Investments(NSW) Pty Ltd Gary Raymond Murcott Margaret Patricia Murcott	The development has commenced.
77	Pacific Drive Integrated Housing Environmental Land Planning Agreement	20 December 2013	Lot 666 DP 722669, Lot 665 DP 722669	The planning agreement provides for payment of a contribution for management of environmental areas following establishment, dedication and initial maintenance.	Port Macquarie Hastings Council Kallin Property Pty Ltd	The development has commenced. Contributions paid.
78	Kmart Settlement City Precinct Planning Agreement	27 March 2014	Lot 2 DP 1163062	The planning agreement includes provisions relating to aspects of future development of the site including the east west pedestrian connection, mainstreet, Town Square, Intersection Works, and Warlters Street upgrade works, dedication of land and splay corners and pedestrian works.	Port Macquarie Hastings Council Kmart Australia Limited	The development has commenced.
79	Sancrox Employment Land Road Construction Planning Agreement	15 April 2014	Lot 62 DP 754434, Lot 1 DP 226821, Lot 1 DP 124543, Lot 1 DP 1131036, Lot 1 DP 1144490, Lot 2 DP 222740, Lot 30 DP 255774 part Lot 31 DP 255774, Lot 3 DP 1000080, part Lot	The planning agreement provides for dedication of specified land, monetary development contributions or the construction of a road works. This plan revokes original Sancrox Employment Land Road Construction Planning Agreement dated 15 July 2011.	Port Macquarie Hastings Council James John Dunn & Catherine Bridgette Dunn (as Trustees for the JJ & CB Dunn Superannuation Fund, Expressway Spares Pty Ltd	The development has commenced.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
			6 DP 1000080 & part Lot 1 DP 1141072			
80	Sancrox Employment Land and Quarry Planning Agreement	15 April 2014	Lot 1 DP 124543, Lot 2 DP 222740, Lot 1 DP 704890, Lot 1 DP 720807 & Lot 353 DP 754434	The planning agreement provides for the dedication of an access road imposition of obligations in relation to the ongoing operation of a quarry.	Port Macquarie Hastings Council James John Dunn & Catherine Bridgette Dunn (as Trustees for the JJ & CB Dunn Superannuation Fund, Expressway Spares Pty Ltd Hanson Construction Materials Pty Ltd	The development has commenced.
81	Hastings Estate Planning Agreement	21 November 2014	Lot 1 DP222740, Lot 229 DP754434, Lot 1 DP 318920	The planning agreement provides for payment of contributions, provision of water supply and sewerage services, upgrading of part of Fernbank Creek Road and intersection upgrade works prior to development of land.	Port Macquarie-Hastings Council Hastings Estate Pty Ltd Paul James Koch Clara Jane Koch	The development had not commenced during the financial year.
82	Ocean Drive Lake Cathie Planning Agreement	18 February 2015	Lot 1 DP1193553, Lot 1 DP 374315, Lot 4 DP 615261	The planning agreement between Council and three adjoining property owners will provide for staged construction of an intersection, payment of roads contributions, construction of relocated water and sewer mains, lead in road, and sewer pump station. This agreement works alongside the existing Rainbow Beach Central Corridor Planning Agreement and Area 14 Stage 1b Planning Agreements.	Port Macquarie-Hastings Council Caterina Village Pty Ltd Caterina Development Pty Ltd Seawide Pty Ltd St Vincents Foundation Pty Ltd	The development has commenced.
83	William Street Parking Planning Agreement	21 November 2014	Lot 60 Strata Plan 72688, 60/12-28 William Street, Port Macquarie	The planning agreement provides for payment of monetary contributions in lieu of the shortfall in on-site parking relating to a development application for additional floor area.	Port Macquarie-Hastings Council 2444 Pty Ltd	The development has not commenced.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
84	Birdon Planning Agreement	27 April 2015	Lot 17 DP 1191370 (Lot 2 DP 225413), Glen Ewan Road, Sancroix	The agreement provides for the dedication of land and payment of monetary development contributions in relation to intersection upgrade work or the carrying out of intersection upgrade work, prior to development of the land.	Port Macquarie-Hastings Council Birdon Holdings P/L	The development had not commenced during the financial year.
85	St Agnes Village	29 January 2015	Lot 100 DP 1186143 Part Lot 4 DP 1119462	The planning agreement provides for establishment and management of environmental land.	Port Macquarie Hastings Council The Trustees of the Roman Catholic Church of the Diocese of Lismore	The development has commenced.
86	Flynns Beach Parking Planning Agreement	19 March 2015	Lot 1 SP 18857, 1/53 Pacific Drive, Port Macquarie	The planning agreement provides for payment of monetary contributions in lieu of the shortfall in on-site parking relating to a development application for change of use.	Port Macquarie-Hastings Council	The development has commenced. Contributions paid.
87	Laurieton Residential Resort Planning Agreement	26 June 2015 Deed of Variation entered into 22 February 2017	Lot 4 DP 1188392, Lakewood	Establishes criteria for assessment of dwellings as Aged Units. The Deed of Variation allows for the remaining Sewerage Services Contributions to be paid in a lump sum and require the dedication of land on which sewerage services works are located.	Port Macquarie-Hastings Council ZW 2 Pty Ltd (trading as Laurieton Residential Resort)	The development has commenced. Part contributions paid.
89	56 High Street Wauchope Planning Agreement	20 August 2015	Lot 1 DP 510282	The planning agreement provides for payment of a monetary contribution made in lieu of the shortfall in on-site parking.	Port Macquarie Hastings Council Bowser & Bowser	The development has commenced.
90	Bago Quarry Planning Agreement	10 September 2015	Bago Quarry located at Lot 129 DP 754445, 129 Milligans Road, Herons Creek.	The planning agreement provides for payment of a monetary contribution to Council towards the maintenance of Bago Road. The Developer would also undertake maintenance works on approximately 2.1km of Milligan's Road, Herons Creek.	Volcanic Resources Pty Ltd, Warren James Roche, Inez Marie Roche & Mark Andrew Roche.	The development had not commenced during the financial year.

No.	Title	Date Entered Into	Land to which agreement applies	Description of Agreement	Parties	Status
91	Dianella Road Planning Agreement	2 February 2016	Lot 495 DP 754434, Lot 2 DP773011	The agreement provides for the payment of a monetary contribution towards the management of environmental land owned by the Council located within the Wrights Creek corridor.	Port Macquarie-Hastings Council, Prodame Pty Ltd Peter Glynn Ivory and Manne Serence Ivory and David Frederick Kennett	The development has commenced.
92	Lookout Road Quarry Planning Agreement	13 March 2017	Lot 161 & Part Lot 52 DP 754445 & Compartments 42 & 43 in Broken Bago State Forest	The VPA provides for the payment to Council of a monetary contribution for the purposes of the maintenance and upgrade of the Haulage Route, or such other public roads that Council determines as being impacted on by the Development.	Port Macquarie Hastings Council, CTK Natural Resources Pty Limited	Relates to DA 2015/953 The development has not commenced.
95	Sienna Grange Residential Aged Care Facility Planning Agreement	22 February 2017	Lot 1 DP 735097 and Lot 10 DP 31128	The VPA provides for the payment to Council of a monetary contribution towards the provision of sewerage infrastructure to meet the RACF development. The amount is dependent upon the Sewerage Connection Works Option taken up.	Port Macquarie Hastings Council, Australian Unity Retirement Development Management Pty Ltd as trustee for Australian Unity Sienna Grange Development Trust	Relates to DA2016/729 & DA2003/533 The development has commenced.

APPENDIX A

Delivery Program 2013-2017 Six Monthly Progress Report



Port Macquarie-Hastings Council

DELIVERY PROGRAM 2013-2017

Six Monthly Progress Report as at 30 June 2017



PORT MACQUARIE
HASTINGS

Introduction

The 2013-2017 Delivery Program represents a gathering of ideas from individuals, community groups, Council staff and Councillors from throughout the Hastings region. The document sets out the objectives that Councillors have committed to undertaking in their four year term and provides guidance to staff on the actions that are carried out each financial year, aiming to meet those objectives.

The NSW Government Integrated Planning and Reporting Framework legislation requires Council to report every six months detailing how the Delivery Program objectives are met. This is the last year of the current four year Delivery Program 2013-2017.

Like all documents in the Port Macquarie-Hastings Council Integrated Planning suite, the Delivery Program is broken into themes,

A Guiding Principle of Ensuring Good Governance and four Focus Areas:

- Looking After Our People
- Helping Our Community Prosper
- Looking After Our Environment
- Planning and Providing Our Infrastructure

This is the six monthly reporting phase related to the Delivery Program 2013-2017 for the period from January to June 2017. It provides a snapshot of the fourth year of the Delivery Program implementation, assessing the 2016-2017 Operational Plan.

This report highlights achievements in each focus area, with a detailed table of each Delivery Program objective and the actions that have been carried out in order to deliver these objectives. The report also includes the adopted Results Statements for each Focus Area and is what Council would like to see as the outcome for the community.



Artwalk 2017
Australia Day 2017



GUIDING PRINCIPLE – Ensuring good governance

What are we trying to achieve?

A collaborative community that works together and recognises opportunities for community participation in decision making that is defined as ethically, socially and environmentally responsible.



Citizenship Ceremony March 2017

Highlights

- A range of community engagement activities conducted which included face to face and online interactions, supporting community involvement into Council decision making on various topics, projects and services
- The Listening and Engaging with the Community Program was delivered in Herons Creek, Comboyne and Lake Cathie and the Taking the Council to the Community Program was delivered in Laurieton and Wauchope supporting improved access to Councillors for the community
- Over 106,000 counter enquires and more than 108,000 calls were managed through Customer Services Offices with 91% handled at first point of contact
- There are over 2,300 active users registered on Council's engagement portal "Have your say" and over 6,475 social media followers, extending Council's reach via online methods using a variety of tools to engage with the community
- The annual Community Report Card was published providing an easy to read summary of what Council delivered in 2015-2016
- Over 1,700 Development Applications, Constructions Certificates and Complying Development Certificates were determined within agreed processing times and in accordance with legislation
- The Business Improvement Service Review Project remained a focus helping to identify opportunities for process improvement across the organisation

Delivery Program Results Statements - What does success look like?

- The community actively participates in Council decision making
- The community is experiencing benefits gained from Council working in alliance with all levels of Government
- Effective and positive financial management is communicated to the community
- The staff at Council enjoy a safe, inclusive and supportive environment

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
1.1.1	Use a variety of tools to engage with the community in a manner that is transparent, effective, relevant and inclusive	- Community interaction achieved through use of digital channels. Social media followers increased to 6,475 (up from 4,714 June 2016) - A variety of engagement tools have been used to engage and inform the community of council activities, which included a mix of media releases, media alerts, media statements, community announcements and media responses. The Community Now Newsletter was also produced and distributed quarterly
1.1.2	Support community involvement in decision making through education around Council matters and services	- A variety of community engagement activities conducted on range of topics across the region. Community feedback was encouraged to provide input on topics such as the Disability inclusion action plan, the Town Green and Town Square project, the Ocean Drive duplication project and Kendall Main Street. 46 key projects were listed on Council's online engagement portal "Have your say" which saw over 47,000 visits to the site during the financial year
1.2.1	Provide effective leadership that supports the community	Work is ongoing to develop Councillor Development plans
1.3.1	Participate in active alliances with other agencies to make effective decisions that address the needs of our community	- Active participation in General Managers Advisory Council meetings (GMAC) and Mid North Coast Regional Organisation of Councils (MIDROC) is ongoing - Ongoing liaison with Federal and State members of Parliament - Meetings attended with Wauchope, Port Macquarie and Camden Haven Chamber of Commerce.
1.4.1	Engage with the community on impacts and changes of operations	- The 2015-2016 Community Report Card delivered highlighting Council's achievements for the financial year, along with the Annual Report. The six monthly Delivery Program progress reports were also provided to Council in line with the Local Government Act requirements - The 2017-2018 Operational Plan adopted in June 2017. Community engagement was conducted with over 250 submissions received helping inform Council's future planning - The Legislative Compliance Register was reviewed and presented to the Audit Committee - The Government Information (Privacy Act) and Code of Conduct Complaints reports provided in line with legislation
1.4.2	Manage Council's financial assets, provide accurate, timely and reliable financial information for management purposes and provide plain English community reporting	Financial statements, investment portfolio reporting and quarterly budget reviews have all been reported to Council as scheduled
1.4.3	Build trust and improve Council's public reputation through transparency and accountability	- The Payment of Expenses and Provision of Facilities for Councillors Policy was adopted - The Public Interest Disclosures Annual Report was submitted to the NSW Ombudsman

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
1.4.4	Promote the visibility and profile of Councillors through improved access by the community	• Ordinary Council Meetings held in Laurieton and Wauchope as part of the Take the Council to the Community Program. The Listening and Engaging with the Community Program delivered to residents in Herons Creek, Comboyne and Long Flat.
1.5.1	Address community needs with a transparent, responsive, efficient and effective organisation that is customer focused and aspires to deliver best practice service	• Resident interactions delivered through the Customer Service Centre have seen 91% of enquires handled at initial point of contact • Over 106,000 calls received with 84% of calls answered within the set service standard (20 secs). Over 106,000 counter transactions were also processed through Customer Service Centres • Seeking grant funding opportunities to maximise delivery of Council priorities remained a focus • Implementation of the current Economic Growth Strategy actions is progressing with a number of actions ongoing. The revised draft 2017-2021 Economic Development Strategy was adopted in May 2017 at the Ordinary Council Meeting
1.5.2	Provide and maintain efficient and effective information management systems that are accessible, user friendly and meet community and organisational requirements	• Ongoing work is progressing to renew technology to provide secure and responsive Information, Communication and Technology systems • Information, Communications and Technology project upgrades are progressing
1.5.3	Ensure ratepayer value for money through continuous improvement in quality, effectiveness and efficiency of delivery of Council services	• Efficient processing times for Development Applications, Construction Certificates, and Complying Development Certificates achieved, all with average processing times within the set service standards. Over 1,115 applications determined from July 2016 to June 2017 • Phase 3 of the Business Improvement Service Review Project is in the final stages with work continuing on process improvements
1.5.4	Use procurement, tendering and purchasing approaches that provide best value to the community	• Ongoing implementation of the Procurement Strategy which outlines key outcomes, builds on and continues to improve Council's strategic approach to procurement across the organisation
1.5.5	Ensure there is appropriate management of risk for Council and the community	• Quarterly Corporate Risk Register reviews have been completed and presented to the audit, risk and improvement committee • Risk Management Actions were completed as planned
1.5.6	Create a workplace that reflects current best practice in human resources	• Focus on Equal Employment Opportunity principles indicates positive management of the workforce to include women, Aboriginal and Torres Strait Islanders, people with a disability and young people in Council's workforce.

What are we trying to achieve?

Our social infrastructure and community programs create a healthy, inclusive and vibrant community.



Library Staff - Imaginarium

Highlights

- Over 4,300 students participated in Beach Safety Education Programs
- Over 550 pool inspections completed exceeding the set target of 250
- NAIDOC Week supported, Sorry day held and Seniors Week program delivered
- A range of activities supported including Christmas on the Beach, Moonlight movies, Australia day events, Reconciliation Week and the Countdown to Christmas event, with over 8,000 people in attendance
- Tastings Ignites held with over 5,000 attendees. The main event attracted more than 17,000 people
- 21 Performing Arts events and 25 Visual Arts events delivered at the Glasshouse
- Wayne Richards Sporting Talent Grant provided over \$14,000 worth of financial assistance to young local athletes across a range of sports
- The Imaginarium, a free-to-use studio featuring a wide range of recording equipment and software at Port Macquarie Library continues to be well used by people across the region with over 400 bookings recorded
- Over 15,000 books have been added to Library resources across the region

Delivery Program Results Statements - What does success look like?

- A range of activities, programs and events are supported or implemented for the multiple generations within our community
- The community is empowered. It volunteers together to provide support, participates in community activities and uses facilities that are available
- Community facilities, including sporting, cultural and educational are maintained and improved

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
2.1.1	Provide leadership in implementing safety initiatives	Over 4,300 school students participated in the Beach Safety Education Program across 18 schools
2.1.2	Advocate for, support and coordinate emergency services	- Implementation of actions from the Bush Fire Risk Management Plan were complete based on identified priorities - Works to deliver the maintenance program for bushfire risk mitigation on Council land was completed to required standards
2.1.3	Implement inspection, compliance and education practices that ensure acceptable levels of public and environmental health, meet building and fire safety standards	- Over 550 pool inspections were undertaken to ensure compliance - Over 85% of complaints regarding compliance with regulation and legislation have been responded to within the set customer service standard - Over 280 risk based audit inspections have been conducted to ensure compliance with public health standards - Ongoing ranger and law enforcement services have been provided to ensure compliance with legislation, regulations and Council policies - Water quality is within the health targets outlined the Australian Drinking Water Guidelines
2.2.1	Build capacity in the community to support young people	- Skills building activities for young people have been undertaken including First Aid and Social Media governance to help them develop through youth focused initiatives - The Hasting Youth Advisory Committee worked on a number team building activities during the year - Youth Week event held to support and provide activities for young people across the region
2.3.1	Advocate, support and/or implement wellness and healthy lifestyles in accordance with the 2013-2017 Social Strategy	- A range of activities have been held including Christmas on the Beach for socially disadvantaged people in the region - Screening of the Mamo documentary – Reconciliation Week delivered – 25th anniversary of the decision
2.4.1	Work with community groups to build capacity on social justice issues	- Seniors Week program delivered with over 1,000 seniors attending and 84 stall holders in place - The Disability Inclusion Act Action Plan was adopted at the Ordinary Council Meeting held in June - Ongoing implementation of the Aboriginal Awareness and understanding Strategy, including the NAIDOC Week program supported and Sorry Day held - Two rounds of the Community Grants program delivered
2.5.1	Provide sponsorship and expertise to community groups that coordinate social and community events	- Countdown to Christmas event held with over 8,000 people in attendance - Moonlight Movies screenings have been held for all members of the community to enjoy - Australia Day events held - Handa sister city cultural exchange held

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
2.6.1	Work with rural communities to identify, evaluate and address community needs	Ongoing liaison with rural community networks on a range of topics. Ongoing work on the approach to build capacity for rural halls within the rural communities network
2.6.2	Create access to community facilities that allow a range of social, health and wellbeing activities	- Tastings Ignites held with over 5,000 attendees. The main event attracted more than 17,000 people - A Waves and Melodies youth event was held on Town Beach in October - Together as One Sculpture was unveiled with over 60 attendees - Oxide Park was opened with over 50 attendees including the local preschool - Wauchope Christmas at Bain Park was held and an event was also held to open the Wauchope skate park
2.7.1	Encourage and build capacity for community groups to be active, successful and sustainable and support growth of the volunteer base	Coordination of the volunteer program is ongoing, the volunteer database was redevelopment to enable easier access for new volunteers to join the network
2.8.1	Support, facilitate and advocate for arts and cultural programs that engage the community and deliver a range of high quality performing, visual arts and cultural development services	21 Performing Arts events and 25 Visual Arts events delivered at the Glasshouse from July 2016 to June 2017 - Work with community groups involved in Arts and Culture activities is ongoing and has included activities with the Conservatorium of Music - lunch time sessions, Tastings on Hastings and development of Artwalk 2018
2.9.1	Provide a range of sporting and recreational opportunities	- Wayne Richards Sporting Talent Grant provided over \$14,000 worth of financial assistance to young local athletes across a range of sports to further develop their sporting excellence - Ongoing implementation of the Recreation Action Plan - Enhancing engagement and relationships with sports and recreation user groups has seen a review of message platforms undertaken
2.9.2	Plan and deliver innovative Library Services which cater for new technology and growth areas	- The Imaginarium, a free-to-use studio featuring a wide range of recording equipment and software at Port Macquarie Library continues to be well used by people across the region with over 400 bookings recorded - Over 15,000 books have been added to Library resources across the region during July 2016 to June 2017

What are we trying to achieve?

The Port Macquarie-Hastings region is able to thrive through access to a range of educational, employment and business opportunities.



Port Macquarie Historic Cemetery upgrade

Highlights

- The combined operating revenue for Council's business units including Port Macquarie Airport, Innes Gardens Crematorium and the Glasshouse is 3% higher than the YTD data from the prior year
- Port Macquarie Historic Cemetery upgrade complete
- Implementation of the Major Events Strategic Action Plan and the Greater Port Macquarie Destination Management Plan ongoing
- 25 major events sponsored during July 2016 to June 2017, contributing a combined total of \$33.63 million to the local economy an increase of over 17% from the prior year
- 11 local events were supported under the Events Sponsorship program with a combined economic impact of \$2.93 million for the local community
- Promotion and support of the Wauchope Motor Cycle friendly town initiative
- The Digital Strategy implementation underway with Town Centre free Wi-Fi trail commenced in March 2017
- Over 5,300 aircraft movements and more than 225,000 passengers were recorded at Port Macquarie Airport
- Airport Master Plan implementation commenced. The next key stages of development are progressing and include the upgrade of the passenger terminal building

Delivery Program Results Statements - What does success look like?

- There is an increased opportunity to undertake tertiary study within the Port Macquarie-Hastings region
- Airport usage is increasing
- Business and industry sectors across the Local Government Area are well supported and growing
- Tourism visitation numbers are increasing

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
3.2.1	Identify, support and advocate for effective programs that assist in the growth of appropriate business and industry	- Advocating for priority industries including agriculture; forestry and fisheries; creative industries; electricity industry; small and home-based businesses is ongoing. Working with local industry to test and launch a new food website as well as launching a creative Wauchope initiative - Implementing industry action plans for the construction, manufacturing, transport and warehousing industry are ongoing and has included Constructing industry action group meetings and Careers market participation
3.2.2	Develop, manage and maintain Council business units to optimise commercial return and community benefit	- The combined operating revenue has increase by 3% for Council's business units including Port Macquarie Airport and Innes Gardens Crematorium and the Glasshouse - Port Macquarie Historic Cemetery upgrades are complete - Improvement and expansion works at Innes Gardens Memorial Park, Wauchope and Laurieton cemeteries have been complete
3.2.3	Facilitate growth in retail and commercial business through the provision of appropriately zoned land that meets the needs of sustainable business	Planning amendments in relation to a business park near Port Macquarie Airport are pending Bio-certification application by the NSW Environment Minister
3.2.4	Appropriately develop, manage and maintain Council's property including property sales, acquisitions, road closures, land development and management of community and commercial leases	145 Commercial leases are operating (including airport, outdoor dining, outdoor trading, residential and temporary licences) 85 Community leases are operating
3.2.5	Optimise the commercial focus on Council's property portfolio to deliver improved returns to Council and the community	The property portfolio business plan actions are ongoing with various properties acquired and disposed of during the year consistent with the land review
3.2.6	Optimise the use of appropriately zoned land	Development Control Plan (DCP) amendments to Major Innes road, Charles Sturt University precinct and the Public Hospital precinct are ongoing. The Orbital Road Study is in preparation. Ongoing monitoring of landfill gas migration is required with the process to recommence following new landfill gas migrations study report.

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
3.3.1	Maximise, support, facilitate and advocate for major events and conferences to ensure ongoing positive economic and tourism growth	• Implementation of the Major Events Strategic Action Plan is ongoing • 11 local events were supported under the Events Sponsorship program with a combined economic impact of \$2.93 million for the local community • 25 major events sponsored during July 2016 to June 2017, contributing a combined total of \$33.64 million injected into the local economy which is an increase of 17.5% on prior year
3.3.2	Implement and support innovative and effective strategies and partnerships that position Port Macquarie-Hastings as a distinct and competitive destination that guides market development, investment and infrastructure in public sectors	• Implementation of the Greater Port Macquarie Destination Management Plan is ongoing • Promotion of the Wauchope Motor Cycle friendly town initiative was supported
3.4.1	Advocate and lobby government for implementation of the National Broadband Network as soon as possible	• The Digital Strategy implementation underway with Town Centre free Wi-Fi trail commenced in March 2017
3.5.1	Develop, manage and maintain Port Macquarie Airport as a key component of the regional transport network and continue to grow the airport's contribution to the regional economy.	• The Port Macquarie Airport Master Plan implementation is ongoing • Port Macquarie Airport Terminal upgrade has concept plans finalisation in progress, with site investigations commenced • Planning for the Airport Business Park has commenced • Tender for the planning and design of the Parallel Taxiway was awarded • Over 5,300 aircraft movements and more than 225,000 passengers were recorded at the airport during the financial year

FOCUS AREA – Looking after our environment

What are we trying to achieve?

We understand and manage the impact that the community has on the natural environment.

We protect the environment now and into the future.



Kew Waste Transfer station

Highlights

- 20% of all plant nurseries in the local government area inspected for invasive weeds
- The Weed Management Program has seen over 2,300kms of weed dispersal routes treated, over 1,000ha of land treated for invasive weeds and more than 300 properties inspected for invasive weeds
- The Bushland Regeneration Program has resulted in 1,100ha of public bushland reserves regenerated across the region
- Waste education programs targeting general waste reduction and increasing recycling and organic/full food waste recycling under development
- Construction of Kew Waste Transfer Station complete
- Development application and designs for Kingfisher Waste Depot complete
- Draft Biodiversity Strategy completed
- Over 1,790 customer requests relating to tree management were processed with ongoing educational material provided and over 60 illegal tree works reported and investigated
- Wrights and Yarranabee River Flood Study review complete
- Hastings River Flood Study review complete
- Open Space Development Contributions Plan review complete with a draft plan prepared
- The Development Assessment Panel has provided a transparent and efficient legislative process with no reported successful legal appeals recorded

Delivery Program Results Statements - What does success look like?

- We have healthy functioning bushland ecosystems, clean waterways and beaches that are rich in biodiversity
- There is increased recycling and waste reduction across Local Government Area
- There is increased usage of reclaimed water across the Local Government Area
- Our sewerage system is efficient and environmentally compliant

FOCUS AREA
Looking after our environment

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
4.1.1	Implement and advocate a range of proactive programs for the environmental management of lands within the local government area	20% of all plant nurseries in the region were inspected for invasive weeds - The Weed Management Program has seen over 2,300 kilometres of weed dispersal routes treated, 1,000 hectares of land treated for invasive weeds and 300 properties inspected for invasive weeds - The Bushland Regeneration Program has resulted in 1,100 hectares of public bushland reserves regenerated across the region
4.3.1	Operate the sewerage system to maximum efficiency to ensure that effluent release into the environment meets EPA licence conditions	Effluent quality requirements of Environmental Protection Licences were slightly below target under EPA licence limits
4.3.2	Increase availability and community awareness of reclaimed water and reused effluent	Compliance achieved with verification monitoring programs relating to reclaimed water quality targets
4.4.1	Reduce waste to landfill, utilising appropriate education, facilities and strategies	- Waste education programs targeting general waste reduction and increasing recycling and organic/full food waste recycling under review - Construction of the Kew Transfer Station complete - The development application and designs for the Kingfisher Waste Depot complete
4.5.1	Provide and promote new and upgraded paths, facilities and access to parks and bushland natural resources	Implementation of the Bushland Open Space Management Strategy is ongoing with focus delivery on environmental protection in asset protection zones and adjoining community land
4.7.1	Promote the conservation of key habitats	- Plan preparation to promote the conservation of key koala habitat for coastal areas is ongoing - The draft Biodiversity Strategy has been completed - Over 1,790 customer requests relating to tree management were processed with ongoing educational material provided and over 60 illegal tree works reported and investigated
4.8.1	Carry out relevant studies to determine the likely extent of natural events and the impact of climate change, develop relevant mitigation strategies	- The development application is approved for the landfill gas capture trial project at Cairncross landfill - Wrights and Yarranabee River Flood Study review complete - Hastings River Flood Study review complete
4.9.1	Strategically and financially plan for the infrastructure that will cater for population growth	The Open Space Development Contributions Plan review complete with a draft plan prepared
4.9.2	Undertake transparent and efficient development assessment in accordance with relevant legislation	The Development Assessment Panel has had no successful legal appeals reported relating to error for the period

What are we trying to achieve?

Our population is supported through public infrastructure, land use and development strategies that create a connected, sustainable and accessible community.



Lake and Blackbutt Road intersection upgrade

Delivery Program Results Statements - What does success look like?

- Open space and recreational facilities are well maintained
- A focus is on improving transport assets through structured maintenance programs
- Planning and design for future projects are completed a year ahead for transport, water, sewer, stormwater and parks and recreation assets

Highlights

- Construction of Stingray Creek Bridge replacement ongoing
- Over 950 meters of footpath construction complete in Port Macquarie, Kendall and Wauchope as part of the footpath/cycleway program
- Lake and Blackbutt Road intersection upgrades complete
- Design and preconstruction work for Greenmeadows to Matthew Flinders Drive duplication ongoing
- Gordon Street to Aston Street construction on Hastings River Drive complete
- Design and preconstruction works associated with the Town Square project complete, construction commenced in June 2017
- Sealing works on Mountain View Road to Fairwinds Avenue including intersection of Sirius Drive complete pending final sealing works in September 2017
- Construction of the roundabout at Hill and Granite Street complete
- Gordon and Horton Street to Lake Road construction upgrades underway
- Road resurfacing and rehabilitation works undertaken throughout the region
- Port Macquarie Indoor Stadium upgrade complete
- Wauchope Pool upgrade complete
- Stage 2 boat ramp upgrade at Westport Reserve complete
- Construction of public toilets at Town Beach (north) complete
- Construction of new public toilets at Bonny Hills Reserve complete
- Playground equipment replacement program complete
- Leash free dog area at Henry Kendall reserve complete
- Master Plan development for the Port Macquarie Coastal Walk underway
- Planning amendments for neighbourhood planning at Thrumster (Area 13) has detailed project plans prepared
- Wayne Richards Park Stage 3B detailed designs and approvals underway
- Construction of Southern Arm trunk main along Houston Mitchell Drive ongoing
- Short Street drainage condition rating and investigations complete
- Open drain reprofiling at Oleander Ave and Koala Street complete

DELIVERY PROGRAM OBJECTIVE	OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
5.1.1 Plan, investigate, design and construct road and transport assets which address pedestrian, cyclist and vehicular needs	• Design and preconstruction for North South Link Road Stage 3 being finalised with traffic modelling undertaken within the Area Wide Traffic Study project • Design and preconstruction of the walkway from Town Beach to Kooloonbung Creek complete • Design and preconstruction of lighting and banner poles including lighting up of trees has banner plan complete and presented to the Town Centre Master Plan committee • Design and preconstruction work for upgrades to Beechwood Road – segments 20,40 and 50 complete • Aston Street crossing designs on Hastings River Drive complete • Detailed designs for dual lanes on Lake Road, detailed project planning underway with concept designs for Stage 1 complete • Design and preconstruction work for Greenmeadows to Matthew Flinders Drive duplication ongoing • Stages 5 and 6 designs for Beechwood Road reconstruction (Riverbreeze to Waugh Street) has project design finalisation pending resolution of Yippen Creek Road crossing • Project planning underway for works on Hastings River Drive, Hughes Place to Boundary Road • Gordon Street to Aston Street construction on Hastings River Drive complete • Sealing works on Mountain View Road to Fairwinds Avenue including intersection of Sirius Drive complete with final seal work planned for September 2017 • Construction of Stingray Creek Bridge replacement progressing • Design and preconstruction works associated with the Town Square project complete, construction commenced • Construction of Stages 2 and 3 from new Houston Mitchell Drive/Ocean Drive roundabout east ongoing • Stage 2 Beechwood Road, reconstruction from Riverbreeze to Rosewood Road has project scope increased to include riverbreeze intersection with project commencement planned for 17/18 financial year • Construction of the roundabout at Hill and Granite Street complete • Construction nearing completion on the shared pathway between Miala Street and Lake Cathie Medical Centre • Intersection upgrades at Lake and Blackbutt Road complete • Upgrades on Gordon and Horton Street to Lake Road has construction work underway • Over 950 meters of footpath construction in Port Macquarie, Kendall and Wauchope complete as part of the footpath/cycleway program • Stage 1 of Wauchope Main Street to improve pedestrian amenity has final design complete • Albert Street Bridge replacement project planning finalised with design finalisation pending • O’Neills Bridge replacement on Batar Creek Road project planning ongoing, with design and construction tender advertised • Hyndmans Creek Bridge replacement construction underway with Hartys Creek Bridge replacement designs underway

FOCUS AREA**Planning and providing our infrastructure**

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
5.1.1	Plan, investigate, design and construct road and transport assets which address pedestrian, cyclist and vehicular needs	• Pedestrian amenity improvements - Kew to Laurieton along Ocean Drive and Bold Street has project designs finalised forming part of the schools to schools project • Bulli Creek Bridge replacement project planning underway • Hyndmans and Hartys bridges replacements have construction and designs underway • Construction nearing completion for road safety treatments along Pappinbarra Road from Pipeclay Road to Koree Island Road • Construction nearing completion for road safety treatments on Bago Road (Milligan's Road and Isabel Place) and the intersection of Bridge Street and Gore Street • Construction nearing completion for road safety treatments on Bridge and Gore Street
5.1.2	Develop and implement the annual maintenance and preventative works programs for roads and transport assets	• Road resurfacing and rehabilitation works as part of the rolling priority program are ongoing with the first round of Wauchope reseals completed in February 2017 on the streets surrounding Blackbutt Dr and Cowarral Cct. Further pavement preparation is underway near Rocks Ferry, Colonial Circuit, Yippin Creek Rd, Redbank Rd and Old King Creek Rd. The areas planned for road rejuvenation include the streets near Riverbreeze Dr and Colonial Cct, • Road rehabilitation projects nominated for delivery in 2016-2017 included King Creek Road, Wauchope (completed), Sarahs Cres, Wauchope (underway), Diamond Head Rd, Dunbogan (completed), Captain Cook Bicentennial Dr, Laurieton (completed), Glen Haven Dr, Lakewood (completed), Stoney Creek Rd, Wauchope (completed), Ocean Drive, Lakewood (early July), Ocean Drive, Bonny Hills (early July), Ocean Drive, Lake Cathie (early July). The Camden Head Rd, Dunbogan rehabilitation project has been moved to the 2017-18 works programme to integrate the proposed Beach to Beach Footpath works and the planned watermain relocation into a combined project. • The Unsealed Road Maintenance Program has included roads graded twice per annum and lower priority roads once per annum in line with the approved Council program • Programs including Vegetation Management, Roadside Furnishings, Bridges and Culverts and Road Drainage have been delivered in accordance with Council's Road Risk rating and road hierarchy schedules
5.2.1	Plan and implement traffic and road safety programs and activities addressing pedestrian, cyclist and vehicular needs	• The 2014-2017 Road Safety Action Plan implementation ongoing • The Area Wide Traffic Study progressing, a draft report received with the initial review underway

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
5.3.1	Plan, investigate, design and construct open spaces and recreational facilities	- Wayne Richards Park Stage 3B detailed designs and approvals ongoing - Lake Cathie Bonny Hills Regional Sporting complex preconstruction and design works is dependent on adjoining subdivision development approvals - Landscape upgrades relating to the Town Centre Master Plan complete - Port Macquarie Indoor Stadium upgrade complete - Wauchope Swimming Pool upgrade complete - Construction of Googik Track Stage 2 complete - Leash free dog area at Henry Kendall reserve complete - Master Plan development for the Port Macquarie Coastal Walk commenced and underway - Stage 2 upgrade of the boat ramp at Westport Reserve complete - Construction of new public toilets at Bonny Hills Reserve complete - Construction of new public toilets at Town Beach (north) complete
5.3.2	Develop and implement programs for the annual maintenance and operation of open spaces and recreational facilities	- Maintenance programs for parks, reserves and sports fields undertaken, with focus on mowing and garden maintenance, sports field preparation for major events and ongoing cleaning of seven high use beaches - Maintenance programs for boat ramps, wharves and jetties complete - Management and maintenance of the public aquatic facilities conducted in accordance with Pool Management guidelines - Park furniture replacements/upgrades and improvements complete - Playground equipment replacement program complete and included Oxide Park, Muston Street Reserve and Innes Lake Park and Lake Cathie Community Hall - Sporting facility renewal program ongoing, incl provision of flood lighting at Oxley Oval and Lank Bain Sports complex - Walkway replacement program complete
5.4.1	Plan settlements to accommodate a range of compatible land uses that meets projected population growth for new and existing developments	- The Urban Growth Management Strategy review ongoing with work underway with Councillors and Department of Planning and Environment - Draft Local Environmental Plan amendments for the South Lindfield urban release area ongoing
5.4.2	Review planning instruments and strategies to ensure currency and facilitate sustainable development outcomes whilst acknowledging the impact on community affordability	Planning amendments for neighbourhood planning at Thrumster (Area 13) has the detailed project plan prepared. However, State Government review of the Koala planning policy has impacted progress

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
5.4.3	Review the planning framework for decisions regarding land use and development	- Port Macquarie-Hastings Local Environmental Plan 2011 review ongoing - Port Macquarie-Hastings Development Control Plan 2013 review ongoing - Draft structure Plan for future urban land release west of Wauchope complete
5.5.1	Plan, investigate, design and construct water supply assets	- Rehabilitation works for O'Briens Dam has final design and cost estimates issued by NSW Public Works and is to proceed to construction phase - Construction of the rising main - North Haven to Laurieton and Stingray Creek bridge crossing complete - Southern Arm trunk main to construct main along Houston Mitchell Drive ongoing - Over 620 new water supply services have been installed to cater for new development for residential and business premises - Sancrox Reservoir to Area 13 - trunkmain construction has design planning ongoing - Port Dam switchgear upgrade is ongoing, specification review underway - Upgrade to the Kendall Booster Water Pump Station delayed due to potential changes in disinfection methodology - Bago Telemetry Tower construction ongoing
5.5.2	Develop and implement the annual maintenance and preventative works program for water assets	- Maintenance works for water and sewer plants were undertaken and continuously monitored - Water asset replacement and renewal programs complete with works undertaken as required
5.5.3	Plan, investigate, design and construct sewerage assets	- Port Macquarie reclaimed water treatment plant to cater for future growth complete - Small Town sewerage program for Comboyne, Long Flat and Telegraph Point ongoing - Area 15 Sewerage upgrade to provide for future development ongoing - Port Macquarie Sewer Pump Station 71 designs ongoing - The environmental impact and concept study for Thrumster (Area 13) Sewerage Treatment Plant has the project plan under development - New sewer mains at Stingray Creek Bridge complete - Dewater effluent pond 3 at Port Macquarie Sewerage Treatment Plant complete - Replacement of sewer telemetry and computer hardware complete - Thrumster reclaimed water interim supply rising main to Thrumster Reservoir construction complete for section along John Oxley Drive with Stage 3 – 8 works ongoing - Construction upgrades to the Port Macquarie Reclaimed Water Treatment Plant complete - Detailed designs for a ultra violet system at the Bonny Hills Sewer Treatment Plant ongoing

FOCUS AREA**Planning and providing our infrastructure**

DELIVERY PROGRAM OBJECTIVE		OPERATIONAL PLAN OUTCOMES SUPPORTING THE DELIVERY PROGRAM OBJECTIVES
5.5.4	Develop and implement the annual maintenance and preventative works program for sewerage assets	• Port Macquarie sewer treatment plant aerator works ongoing • Sewer asset replacement and maintenance programs complete
5.5.5	Deliver water and sewerage supply services to ensure public health and safety and environmental protection	• Effective operation of water supply and sewerage networks to ensure public health and safety complete • Maintaining and operating storage dams in accordance with Australian National Committee on Large Dams guidelines complete
5.5.6	Plan, investigate, design and construct stormwater assets	• Chemical dosing system upgrade project at Bonny Hills complete • Short Street drainage condition rating and investigations complete • Investigations and design of stormwater drainage at Lake/Jindalee Road and Gordon/Owen Street ongoing • Stormwater remediation for Batar Creek Road System - Kendall Stage 2 has tender advertised for design and construction • Stormwater remediation for Skyline Terrace/Ocean Drive Bonny Hills has detailed designs complete with remediation work ongoing • Stormwater/flood remediation at Blackbutt Creek Wauchope has detailed designs complete with remediation work ongoing • Open drain reprofiling at Oleander Ave and Koala Street complete • Stormwater remediation at Calwalla Crescent had detailed designs complete with remediation work ongoing
5.5.7	Develop and implement the annual maintenance and preventative works program for stormwater assets	• Wrights Creek dredging to improve capacity complete • Stormwater maintenance and repairs program complete • Routine maintenance for Settlement Shore canals complete • Hydro graphic survey and maintenance planning for Settlement shores has the draft plan complete • Structural condition assessment for the Broadwater canal complete



Stingray Creek Bridge upgrade



Port Macquarie Indoor Stadium upgrade

APPENDIX B

Government Information (Public Access) Act - Agency report

Clause 7A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the agency	Information made publicly available by the agency
Yes	No

Clause 7B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received
17

Clause 7C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	0	0	0
% of Total	0%	0%	

Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	1	0	0	0	0	0	0	0	1	5%
Not for profit organisations or community groups	1	0	0	1	0	0	0	0	2	10%
Members of the public (by legal representative)	5	1	0	0	0	1	0	0	7	33%
Members of the public (other)	6	3	1	0	0	0	0	1	11	52%
Total	13	4	1	1	0	1	0	1	21	
% of Total	62%	19%	5%	5%	0%	5%	0%	5%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Personal information applications*	1	0	0	0	0	0	0	0	1	5%
Access applications (other than personal information applications)	12	4	0	1	0	1	0	1	19	90%
Access applications that are partly personal information applications and partly other	0	0	1	0	0	0	0	0	1	5%
Total	13	4	1	1	0	1	0	1	21	
% of Total	62%	19%	5%	5%	0%	5%	0%	5%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	4	100%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	4	100%
Invalid applications that subsequently became valid applications	1	25%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Total	0	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of times consideration used*	% of Total
Responsible and effective government	1	17%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	4	67%
Business interests of agencies and other persons	1	17%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	6	

Table F: Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	18	95%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	1	5%
Total	19	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	0	1	1	17%
Review by Information Commissioner*	3	1	4	67%
Internal review following recommendation under section 93 of Act	1	0	1	17%
Review by NCAT	0	0	0	0%
Total	4	2	6	
% of Total	67%	33%		

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of Total
Applications by access applicants	4	67%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	2	33%
Total	6	

Table I: Applications transferred to other agencies.

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
Total	0	



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Above: Houston Mitchell Drive
Front Cover: Port Macquarie Indoor Stadium