

# RESERVE NAMING AND RENAMING APPLICATION FORM

**Note:** All requested names are to comply with both the Guidelines for the Determination of Place Names published by the Geographical Names Board (GNB) and available from the Geographical Names Board website [www.gnb.nsw.gov.au](http://www.gnb.nsw.gov.au) and with Council's Reserve Naming and Renaming Policy on Council's website [www.pmhc.nsw.gov.au](http://www.pmhc.nsw.gov.au) . Requested names that do not comply cannot be accepted.

**Note:** For any application not associated with a new reserve/s created and dedicated as part of a development application, a non-refundable application fee as published in Council's Schedule of Fees and Charges must be paid at the time this application is submitted to Council.

## APPLICANT DETAILS

Applicant Name

Applicant Address

Postal Address

Phone number

Email

## APPLICATION DETAILS

My application is to:

- Name a reserve or reserves to be dedicated to Council as part of a land development or subdivision.
- Name a reserve that is presently un-named.
- Rename a reserve that already has an approved name.

## PROPOSED NEW RESERVE NAME

Existing Reserve Name *(If any)*

Proposed Reserve Name *(In full)*

Suburb

Town

Postcode



PORT MACQUARIE  
HASTINGS  
COUNCIL

## SITE PLAN - LOCATION OF PROPOSED ACTIVITY



**Attach** - Please attach a **site plan or map** of the reserve/s to be named/renamed.

Provide sufficient particulars and detail on the plan or map to enable the reserve/s to be readily identified. (If you require assistance in creating a map please contact Council's GIS Section).



**Attach** - Please attach as much **background information** as possible in support of the requested new reserve/s name/s. This information will be held on record for historical purposes.



**Attach** - Please attach the **approval from relevant local groups such as the Local Aboriginal Land Council and the local Historical Society (if applicable)**.

Applications that seek the use of names that are of Aboriginal context are to be accompanied by written approval from the relevant Local Aboriginal Land Council.

## COMPLIANCE WITH GNB PRINCIPLES & PMHC POLICY

I confirm that I have read the Geographical Names Board Guidelines for the Determination of Place Names and the PMHC Naming and Renaming of Reserves Policy and my application complies with both.

## SIGNATURE

### DISCLAIMER:

The lodgement of this form and payment of the prescribed Council application fee does not indicate that Council will agree to support the naming or renaming of the reserve/s.

.....  
Signature of Applicant

.....  
Date

## OFFICE USE ONLY

**FEE DETAILS - Receipt Code (T335) Income Account 10420.7324.525**

Date Paid	Receipt No	Fee \$ <b>GST exempt</b> <b>Non-refundable</b>
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