

Port Macquarie-Hastings Council
 PO Box 84
 PORT MACQUARIE NSW 2444
 p (02) 6581 8111
 e council@pmhc.nsw.gov.au

Application for Water Meter

Prior to completion of your application, please visit PMHC website to access underground asset information to check for recycled water availability and water main location:

<https://www.pmhc.nsw.gov.au/Building-Planning/Industry-Resources/Online-mapping-of-underground-services>

1. The ownership of the water meter always remains with Port Macquarie-Hastings Council (PMHC).
2. The owner of the metered property is responsible for any damage that may occur to the water meter. Replacement of a stolen meter will incur a fee.
3. Suitable access to the water meter is to be provided at all times to allow meter reading.
4. PMHC will not accept applications for connection or disconnection from any party other than the owner of the property or a person authorised to submit this request on behalf of the owner.
5. **Please note:** an invoice will be provided once this application has been processed.

Applicant Details	
<input type="checkbox"/> Builder <input type="checkbox"/> Plumber <input type="checkbox"/> Owner <input type="checkbox"/> Other (please specify):	
Name:	Phone:
Address:	
Suburb:	Postcode:
Email:	

Site Details	
Owner:	Phone:
Lot/DP:	Street No:
Street Name:	
Suburb:	Postcode:
Are the works associated with a Development Application or Section 68 application? <input type="checkbox"/> Yes DA#..... S68#..... <input type="checkbox"/> No	
Type of development (eg: Dwelling, flats, commercial, industrial, dual occupancy):	

PLEASE NOTE: You must attach the following with this application

- A site plan indicating location of meter
- Where associated with a Section 68 or Infrastructure Construction Certificate stamped approved plans

Service requirements

- Number and size of service required: _____
- Potable meter Recycled meter
- Relocate meter - Meter No. _____
- Water hydrant relocation _____
- Resize current meter - new size required *Note: Report from hydraulic consultant is required* _____
- Disconnect - Meter No. _____

Service Conditions

1. See PMHC's Water Supply Policy, Local Government Act and associated Regulations for relevant conditions.
2. We will endeavor to provide a quote within 25 working days of receipt of your application.
3. Any additional water service will incur Water Supply Headworks charges in accordance with Section 64 of the Local Government Act.
4. PMHC's responsibility to provide the connection depends on the availability of a water main. Where underground conduits are installed, the water meter will be installed at a point within the property nearest to the end of the conduit.
5. All fire services require separate backflow prevention and metering equipment
6. It is the responsibility of the customer to reconnect any private plumbing following relocation of a water meter.
7. PMHC will not disconnect a property where it is known to or suspected by PMHC that there is a person/s living lawfully or unlawfully in the premises.

Owners Consent: *Property owners consent must be provided with this application.*

Name: _____ Signature: _____

Date: _____

Completed form to be returned to PMHC's Water and Sewer Planning section.

Office Use Only

Nearest Meter No	
Direction n/s/e/w	
Installed by	
Meter details	
Meter No	
Location details	
Sequence No	
Size	
Connection date	
Master details	
Charge code	
User code	
Analysis code 1	
Analysis code 2	
Analysis code 3	

Assessment No:	Water Meter Register No:	PIN:
Amount Paid:	Receipt No:	Date Paid: