

Port Macquarie-Hastings Council
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DE229

pmhc.nsw.gov.au

Leak Notification Underground Petroleum Storage System (UPSS)

Notification of a pollution incident to the relevant authority under Part 5.7 of the *Protection of the Environment Operations Act 1997*, (POEO Act)

Immediately after becoming aware of a pollution incident, the person responsible for the UPSS must:

1. Verbally notify Council.
2. Within 7 days of verbal advice; complete and return this form.

This form is required following verbal advice of at least one of the following pollution incidents:

- A leak from a UPSS, verified in accordance with loss detection or incident management procedures that is causing or threatens material harm to human health or the environment.
- Evidence on the site of free-phased hydrocarbons in the surface water and/or groundwater.
- Evidence that offsite migration of hydrocarbons could occur, is occurring or has occurred.

Section A: UPSS Site Details	
Business Name:	ABN or ACN:
Company Name:	
Lot and DP Number:	
Street Address:	
Type of Business:	
Environmental Protection Licence number (if applicable):	
Dangerous Goods Licence / Notification Number (if applicable):	

Section B: Details of the incident

Time and Date of incident:

Duration of the incident:

Nature of incident:

Location of the incident:

Site plan attached: Yes No

Aspects of the environment affected:

- Air
- Groundwater
- Other (Please Specify)
- Surface Water
- Stormwater
- Soil
- Sediments

Pollutants involved:

- Unleaded Petrol 91
- Unleaded Petrol 95
- Unleaded Petrol 98
- Unleaded E10
- Diesel
- LPG
- Kerosene
- Waste Oil
- Aviation Gasoline
- Other (Please Specify)

Estimated quantity or volume of pollutants involved:

Action taken or proposed to be taken to deal with the incident and any resulting pollution or potential pollution:

Additional information attached: Yes No

Details of attached documents if applicable:

Section C: Person responsible for the UPSS Site	
If the person responsible is a corporation, an individual must be nominated must be nominated who is authorised to act on behalf of the organisation.	
Name:	Phone Number:
Address:	Email:

Section D: Submission details	
Name:	Position:
Address:	Phone Number:
Signature:	
Date:	

Please send completed form to:

Port Macquarie Hastings Council
 Environmental Health
 PO BOX 84
 Port Macquarie NSW 2444

Or by email to council@pmhc.nsw.gov.au